



The City Bridge Trust Committee

Date: THURSDAY, 22 SEPTEMBER 2016
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Alderman Alison Gowman (Chairman)
Ian Seaton (Deputy Chairman)
Deputy Billy Dove
Karina Dostalova
Simon Duckworth
Stuart Fraser
Marianne Fredericks
Deputy Stanley Ginsburg
Deputy the Revd Stephen Haines
Jeremy Mayhew
Alderman Vincent Keaveny
Vivienne Littlechild
Edward Lord
Wendy Mead
The Rt Hon the Lord Mayor, The Lord Mountevans (Ex-Officio Member)

Enquiries: Philippa Sewell
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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the minutes and non-public summary of the meeting held on 14 July 2016.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
5. **PROGRESS REPORT**
To receive a progress report of the Chief Grants Officer.

For Information
(Pages 11 - 24)
6. **RISK REGISTER FOR BRIDGE HOUSE ESTATES**
Report of the Chamberlain.

For Decision
(Pages 25 - 32)
7. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**
To consider the Chief Grants Officer's reports on grant recommendations as follows:-

For Decision
(Pages 33 - 34)

 - a) Afghan Association Paiwand (Pages 35 - 36)
 - b) Baytree Centre (Pages 37 - 38)
 - c) School Food Matters (Pages 39 - 40)
 - d) Church of England's Children's Society (Pages 41 - 42)
 - e) East London Out Project (Pages 43 - 44)
 - f) Groundswell Network Support UK (Pages 45 - 46)

- g) Highbury Roundhouse Youth and Community Centre (Pages 47 - 48)
- h) Kith & Kids (Pages 49 - 50)
- i) Noah's Ark Children's Hospice (Pages 51 - 52)
- j) Play, Adventure and Community Enrichment (PACE) (Pages 53 - 54)
- k) South London Fine Art Gallery and Library (Pages 55 - 58)
- l) St Peter's Bethnal Green (Pages 59 - 60)
- m) Age UK Richmond Upon Thames (Pages 61 - 62)
- n) Chinese National Healthy Living Centre (Pages 63 - 64)
- o) Cardinal Hume Centre (Pages 65 - 66)
- p) Crosslight Advice (Pages 67 - 68)
- q) Haringey Migrant Support Centre (Pages 69 - 70)
- r) Chaos Theory (Pages 71 - 72)
- s) St Giles Trust (Pages 73 - 74)
- t) Community Links Bromley (Pages 75 - 78)

8. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-

- a) Applications recommended for rejection (Pages 79 - 92)
- b) Grants/expenditure considered under Delegated Authority (Pages 93 - 96)
- c) Unsuccessful Stepping Stones applications (Pages 97 - 110)
- d) Withdrawn & Lapsed applications (Pages 111 - 112)
- e) Variations to grants awarded (Pages 113 - 114)
- f) Report on monitoring visits (Pages 115 - 124)
- g) Events attended (Pages 125 - 132)

9. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

10. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

11. EXCLUSION OF THE PUBLIC

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 14 July 2016.

For Decision
(Pages 133 - 134)

13. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

Report of the Chief Grants Officer.

For Information
(Pages 135 - 138)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

THE CITY BRIDGE TRUST COMMITTEE

Thursday, 14 July 2016

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Thursday, 14 July 2016 at 1.45 pm

Present

Members:

Alderman Alison Gowman (Chairman)
Ian Seaton (Deputy Chairman)
Deputy Billy Dove
Karina Dostalova
Stuart Fraser
Marianne Fredericks
Deputy Stanley Ginsburg
Deputy the Revd Stephen Haines
Jeremy Mayhew
Alderman Vincent Keaveny
Vivienne Littlechild
Edward Lord
Wendy Mead

Officers:

Philippa Sewell	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Anne Pietsch	- Comptroller and City Solicitor's Department
David Farnsworth	- Chief Grants Officer
Jenny Field	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Neha Chandgothia	- The City Bridge Trust
Sandra Davidson	- The City Bridge Trust
Jemma Grieve Combes	- The City Bridge Trust
Martin Hall	- The City Bridge Trust
Sandra Jones	- The City Bridge Trust
Jack Joslin	- The City Bridge Trust
Joan Millbank	- The City Bridge Trust
Shegufta Rahman	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Stephanie Basten	- Communications Office

In Attendance:

- Luljeta Nuzi, Shpresa
- School Food Matters
- South London Botanical Institute
- Tender Education and Arts
- Stratford Circus Arts Centre

1. **APOLOGIES**

Apologies were received from the Right Hon. the Lord Mayor.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Alderman Alison Gowman, Vivienne Littlechild and Wendy Mead declared personal interests in Spark Inside, by virtue of being acquainted with one of the Directors through their Livery Company.

Edward Lord declared a non-pecuniary interest in The West India Committee, which was on the list of rejected applications, by virtue of receiving hospitality from them.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 24 May 2016 be agreed as an accurate record.

4. **OUTSTANDING ACTIONS**

Members noted that the new website was live and, for the time being, the point of contact for any questions was Martin Hall. With regard to visits, officers advised dates were being finalised, after which monthly emails would be circulated.

RESOLVED – That the Outstanding Actions update be noted.

5. **SHPRESA**

The Committee received a presentation from Luljeta Nuzi, Programme Director and Founder of Shpresa, after which Members had the opportunity to ask questions.

Ms Nuzi began by reading a poem by the Albanian speaking community with which Shpresa worked. She thanked the Committee for their current funding, and detailed the work Shpresa carried out to bring together and support Albanians or Kosovans in the UK and help them integrate and engage with the wider community. Ms Nuzi advised that Shpresa acted as a mobilising platform, identifying partnership organisations to link together and provide specialist programmes and services; e.g. for victims of domestic abuse.

Members noted that the City Bridge Trust grant had allowed Shpresa to offer ESOL classes to improve the English speaking skills of 120 vulnerable and isolated women (40 per year) and, by doing so, better integrate them into the wider community, enable them to access mainstream services, and increase their confidence and self-esteem. Members also noted Shpresa ran Albanian schools in partnership with mainstream schools in five London boroughs, which worked to promote a positive Albanian identity, develop literacy and learning to improve the children's attainment in mainstream schools, and also improve the children's relationship with their own family and community.

The Chairman thanked Ms Nuzi for her presentation.

6. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates provided, including:

Quinquennial Review

- A Project Manager had been recruited on secondment who was anticipated to start soon and be full-time by autumn.

Stepping Stones

- A more detailed report would be received when more grantees had completed the process and more information was available.

Communications

- The CBT team were linking with other departments, sharing resources and ensuring work was not being duplicated.
- Martin Hall is covering much of the work of the vacant Communications Officer role. The JD is being reviewed and the post will then be re-evaluated. They will be responsible for CBT branding and/or promotion from successful grantees.
- A post is being created within the Media Team with responsibility for CBT, Responsible Business and Philanthropy and which will probably be co-located within CBT.

Central Grants Programme

- Resources had been agreed by the Finance Committee via delegated authority to ensure the Central Grants programme would go “live” in August 2016.
- The Chief Grants Officer reported that the Policy & Resources Committee had been tasked with ensuring the Grants Programme was adequately resourced, and assured Members there would be no drain on City Bridge Trust resources.

Resources

- An offer had been made and accepted for a Head of Charity and Social Investment Finance, and a September start date was anticipated with interim arrangements in place until then.

Statistics

- Members noted that two applications were still pending from March 2015 as information was outstanding. These would now be lapsed.

RESOLVED – That the report be noted.

7. **THE CITY BRIDGE TRUST DRAFT BUSINESS PLAN 2016-18**

The Committee received the draft Business Plan for 2016-18. Members noted a correction; that there would be one round of Stepping Stones by January 2017 rather than two, and asked that an organisational chart be circulated showing existing and new members of staff linked to the Trust’s work, and an indication of from where these were being funded (i.e. whether using Bridge House Estates monies).

RESOLVED – That the Business Plan for 2016-18 be approved, and an organisational chart be circulated.

8. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

8a Strategic Initiative: Access and Sustainability Advisory Service

APPROVED - £311,000 over five years (£61,000; £61,000; £62,000; £63,000; £64,000) towards the salary and associated running costs of the Access and Sustainability Advisory Service, with the grant subject to external evaluation after three years.

8b South London Botanical Institute

APPROVED - £76,500 over three years (£26,800; £27,700; £22,000) towards the salary of a part-time Education and Outreach Coordinator (14 hours per week) and part-time Project Manager (7 hours per week) and running costs of Botany on the Plate programme. This grant would be contingent on South London Botanical Institute providing an outline programme of work for each funding year.

8c Sutton Community Farm

APPROVED - £90,000 over three years (3 x £30,000) towards the salary of Head of Production (3 days per week) and a contribution towards the General Manager's post (1 day per week) and associated project costs.

8d St Mungo's Broadway

APPROVED - £135,000 over three years (£45,000; £45,000; £45,000) to fund the salary of a full-time equivalent psychotherapist post for the delivery of the LifeWorks programme.

8e The Brandon Centre

APPROVED - £142,500 over three years (£47,000; £47,500; £48,000) towards 4.5 days per week of the full-time Centre Manager.

8f Action Space London Events

APPROVED - £118,300 over three years (£40,830; £39,340; £38,130) to contribute to the full-time salary of the Co-Director (16 hours per week Year 1; 10 hours per week Year 2; 8 hours per week Year 3), project set up, sessional staff and associated running costs.

8g Stratford Circus Arts Centre

APPROVED - £93,240 over 3 years (3 x £31,080) towards the salaries of the Education Manager (5.25 hours/week) and Project Coordinator (9.75 hours/week); the sessional costs of the Artistic Director, Assistant Director, and Artistic Support Workers; and the running costs of the Blue Sky Actors project.

8h Tender Education and Arts

APPROVED - £100,560 over three years (£17,880; £40,020; £42,660) to support young people in care and care leavers in avoiding or escaping abusive relationships as follows:

- (a) year 1: a contribution to the programme;
- (b) years 2 and 3: towards 0.7 full-time equivalent salary costs of a Youth Engagement Manager, running costs and overheads.

8i Age UK London

APPROVED - £113,200 over three years (£40,500; £40,500; £32,200) for the salary costs of a part-time Programme Officer (21 hours per week) and Research and Campaign Officer (7 hours per week), and associated running costs.

8j Lewisham Refugee and Migrant Network

APPROVED - £120,000 over three years (£39,100; £39,900; £41,000) for the salary of a full-time Housing Law Advisor and associated running costs.

8k The Hackney Foodbank

In response to a Member's query, officers confirmed they could discuss use of alternative places of worship alongside local churches with the applicant through the management of the grant.

APPROVED - £114,950 over three years (£37,450; £38,550; £38,950) for a full-time Project Manager and associated costs.

8l Spark Inside

APPROVED - £90,000 over three years (£30,000; £30,000, £30,000) to contribute towards the Chief Executive's full-time salary, rent and associated office costs.

8m Inclusion London

APPROVED - £114,200 over two years (£56,500; £57,700) for a part-time (21 hours per week) Business Development Manager and project overheads, with the proviso that pro-bono or expenses-only specialist marketing support is sought. Funding is conditional upon receipt of a satisfactory final report for the previous grant.

9. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-

9a Applications recommended for rejection

The Committee considered a report of the Chief Grants Officer, which recommended that twenty three grant applications be rejected for the reasons identified in the schedule attached to the report. In response to a Member's query regarding how Mayors and Leaders of London Boroughs were informed about the Trust, the Chief Grants Officer confirmed there were thematic/geographic leads within the team and undertook to circulate a note outlining these.

RESOLVED – That twenty three grant applications detailed in the schedule attached to the report be rejected, and a note be circulated outlining the geographical and thematic leads.

9b Investing in Londoners - monitoring data report - September 2013 to March 2016

The Committee received a report of the Chief Grants Officer which provided an analysis of data collected from annual grant monitoring reports received in the first two and a half years of the Investing in Londoners grants programme, which ran from September 2013 to March 2016. The report set out the range of work funded; how well work had progressed against the outcomes agreed at application stage; feedback from, and a statistical breakdown of, users/beneficiaries; and the relationship with the Trust more broadly, including what worked well and what did not.

Officers advised that most monitoring visits were providing good or very good reports which suggested that work being delivered was of a good quality and the organisations were collecting evidence to show how their work was making a difference. 75% said that their City Bridge Trust grant had positively affected their fundraising efforts, and 95% of grantees stated that their grant had brought additional benefits including the number and reach to different types of users/beneficiaries, improved partnership working, and the ability to plan ahead more strategically through multi-year funding.

Members noted the number of beneficiaries and their geographical distribution, which broadly followed the Government's 2015 Indices of Multiple Deprivation. Members noted the caveat regarding quality of data, and were advised that this meant equality data could not be reliably analysed at the moment. Officers advised that the Trust would explore alternative methods to collect and analyse data, though it was still useful to give an indication of overall trends by borough.

RESOLVED – That the report be noted.

9c Philanthropy Review

The Committee received a report of the Chief Grants Officer which set out the main findings of the Philanthropy Review commissioned by the Trust in September 2015. This looked at the effectiveness of the various strands of work supported by the City Bridge Trust, and to make recommendations for the Trust's strategic direction in for the future. The Review included:

- City Philanthropy – a Wealth of Opportunity, together with Beyond Me, the City Funding Network and the Beacon Awards
- London's Giving, and the related grants to Islington Giving and East End Community Foundation
- Heart of the City
- Spice
- The Lord Mayor's Appeal Charity and City Giving Day.

Overall, the Review found that the Trust's support had been largely positive, and underlined how each aspect complemented the others. However, it also found that more could be done to co-ordinate the five projects better to maximise their impact, and highlighted areas of future need regarding infrastructure in order to create stronger, more reliant communities. Members discussed the report, and requested a report analysing the outcomes of strategic initiatives be presented at a future meeting, as well as further

information regarding future funding of Heart of the City and its long-term sustainability.

RESOLVED – That:

- a) officers to bring proposed next steps to the September Committee Meeting.
- b) officers bring specific proposals for the future funding by the Trust of City Philanthropy – a wealth of opportunity, and London’s Giving to the September Committee Meeting;
- c) further details regarding future funding of Heart of the City and Spice (Time Credits) be brought to a future Committee meeting;
- d) a report analysing the current position and outcomes of the Strategic Initiatives funded by the Trust will be presented at the November Committee meeting; and
- e) the report be noted.

9d **Grants/expenditure considered under Delegated Authority**

The Committee received a report of the Chief Grants Officer which advised Members of seven expenditure items, totalling £191,200, which had been presented for approval under delegated authority to the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

RESOLVED – That the report be noted.

9e **Withdrawn and Lapsed Applications**

The Committee received a report of the Chief Grants Officer which provided details of eleven applications which had been withdrawn.

RESOLVED – That the report be noted.

9f **Variations to grants awarded**

The Committee received a report of the Chief Grants Officer which provided details of seven applications where variations had been agreed since the last meeting.

RESOLVED – That the report be noted.

9g **Events attended**

The Committee noted a report of the Chief Grants Officer regarding the key meetings and events attended by Members and officers since the last meeting.

RESOLVED – That the report be noted.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

The Chairman introduced the recent rise of reports of hate crime, and advised the Committee that the possibility of making funds available from Bridge House Estates for a one-off programme looking at resilience and community cohesion might be raised at a meeting of the Court of Common Council. Members supported the need to consider this issue and discussed the governance arrangements that would inform such a programme. The Chief Grants Officer

stated that there was no easy solution but he would continue to monitor the position and take views from other funders and grantees working in this area. He would liaise with other departments in the Corporation with regard to developing any response needed.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

There was no other business.

12. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
12-13	3
14-15	-

13. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meeting held on 24 May 2016 be agreed as an accurate record.

Members received an update on the UK Consortium LGBT.

14. PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS

The Committee received a report of the Chief Grants Officer outlining the pipeline for strategic grants.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 3.30 pm

Chairman

Contact Officer: Philippa Sewell
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philippa.sewell@cityoflondon.gov.uk

The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	14 July 2016	Organisational Chart An organisational chart be circulated showing existing and new members of staff linked to the Trust’s work, and an indication of where these were being funded from.	CBT team	September 2016	Circulated August 2016
2.	14 July 2016	Geographical Leads A note be circulated outlining the geographical leads within the CBT team.	CBT team	September 2016	Circulated August 2016
3.	14 July 2016	Communications Include dates on media coverage table included in the CGO report.	Media Officer	September 2016 and ongoing	
4.	14 July 2016	Philanthropy strands Further details regarding future funding of Heart of the City and its long-term sustainability, and of Spice (Time Credits) be brought to a future Committee meeting. Further details regarding funding of City Philanthropy- a wealth of opportunity and London's Giving be brought to September committee meeting	CBT team	November 2016 September 2016	

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
5.	14 July 2016	<p>Strategic Initiatives A report analysing the outcomes of strategic initiatives be presented at the November Committee meeting. The pipeline report should in future be updated clearly to identify the changes since the last report</p>	CBT team	<p>November 2016</p>	
6	14 July 2016	<p>Philanthropy review A report providing actions to be considered following the review will be presented to the September Committee meeting</p>	CBT team	<p>September 2016</p>	

Committee: The City Bridge Trust Committee	Dated: 22 nd September 2016
Subject: Progress Report	Public
Report of: Chief Grants Officer	For Information

Summary

This is a regular report by the Chief Grants Officer.

Recommendation

That the report be noted.

Main Report

Key Sector Context

1. The Select Committee on Charities was set up on 25 May 2016 to consider issues related to sustaining the charity sector and the challenges of charity governance. The Committee, chaired by Baroness Pitkeathley has now had all evidence submitted and will report by 31 March 2017.
2. With the charitable sector having undergone significant change over recent years, the Committee is looking to understand the pressures faced across the sector by charities and make sure that the charitable sector in England and Wales remains sustainable and has appropriate resources available to them to meet their charitable purposes.
3. This inquiry is intended to be an opportunity to engage positively with charities and the voluntary sector, collate examples of best practice, innovation and ideas to bring the sector together to make sure that it can thrive.
4. The Charity Commission published research in June 2016 indicating that public trust in charities is in decline. The research reports that on a scale from 1 to 10, trust in charities has fallen from 6.7 to 5.7. The analysis behind this fall identifies issues such as fundraising methods that make people feel uncomfortable; a view that too much is spent on salaries and 'administration costs'; and a lack of understanding about how a charity is run and managed.
5. Karl Wilding, Director of Public Policy and Volunteering at the National Council of Voluntary Organisations (which is an existing CBT grantee), has blogged: 'We have consistently received advice that simply saying we do good, and ignoring concerns about how we do good, will not work. We have to show the world that charity is changing. This means setting our own, higher standards in relation to fundraising. It means strengthening our governance. It means upping our game on transparency and accountability. It means getting

better at reporting our impact and showing why and how we make a difference.'

6. At the same time, a new Fundraising Regulator has been established to take over the Code of Fundraising Practice from the Institute of Fundraising and take on the Fundraising Standards Board's workload which includes the code and rules for street and door-to-door fundraising. This will be led by Stephen Dunmore, former chief executive of the Big Lottery Fund, who has been appointed interim chief executive.
7. All of this underlines the significance and the timing of the Trust's current Quinquennial review.

City Bridge Trust Quinquennial Review

8. As you know, Sufina Ahmad has now been seconded from the Big Lottery London Team as Head of the Quinquennial Strategy Review – working with the City Bridge Trust team and reporting to your Director. She has initially prioritised meeting with the Trust's team and officers within the Corporation to learn more about their perspective on City Bridge Trust's work. She has been doing some external facing work with a small number of stakeholders too, including working with the two consultants commissioned to develop research pieces by the end of September 2016, on an analysis of need in London, and models of best practice in grant making. The level of external facing work will increase from October.
9. Sufina is finalising a more detailed project plan and Communications Strategy for the Quinquennial Review this month. These plans will build on the proposals shared by your Chief Grants Officer in the previous two committee meetings.
10. She looks forward to beginning work with the Committee on developing the Quinquennial Review, particularly through the Strategic Away Half Day in October.

Philanthropy Update

11. You received a summary of the external report on your philanthropy work at your last committee. Since then, considerable work has been undertaken to consider the recommendations and develop a strategy and implementation plan. This work has included:
 - a follow up meeting with the external evaluator, your Chairman and Director;
 - planning of an over-arching draft city philanthropy/giving strategy which has the potential to be jointly agreed by the Trust, the Corporation and Mansion House;
 - 3 month grant extensions to support your current strategic initiatives City Philanthropy and London's Giving to ensure they are able to continue operations whilst the above strategy is developed and the appropriate consideration and agreements sought;

- following the recommendation for more co-location, an immediate decision was taken for the Director of City Philanthropy to spend more time based in the CBT office with the aim of re-location full-time by the end of November.

12. A worked up draft strategy and implementation plan will be brought to your November Committee.

City Bridge Trust 20th Anniversary – Update

13. As you all know, last year was CBT's 20th Anniversary. As we prepare the 2015-2016 Annual Review, below is a summary of what we hoped to achieve in the year against what we did achieve and what continue to be works in progress:

Review & Analysis	Achieved/not /work in progress	Notes
<ul style="list-style-type: none"> • Key successes & challenges will be reviewed and captured & distilled into 20 case studies 	Achieved	These formed the basis of your annual review – 20 Years 20 Stories
<ul style="list-style-type: none"> • The operating environment of the Trust is reviewed and the Trust's mission, vision, and values are reviewed in light of this 	Achieved	You considered and agreed amendments at Committee.
<ul style="list-style-type: none"> • The Trust's website will be reviewed ensuring it enables learning & collaboration, whilst better profiling the work of the grantees 	Not achieved	This took longer than hoped. Phase one of the website is now launched with the infrastructure to develop the learning and collaboration piece, but this is still a work in progress.
<ul style="list-style-type: none"> • Messaging to reflect 20th anniversary to be developed & uploaded 	Achieved	
More Strategic Grant-Making		
<ul style="list-style-type: none"> • Secure additional funds to increase the grant-spend to £20M per year 	Achieved	An increase from c£15M to c.£20M was agreed.
<ul style="list-style-type: none"> • Dedicate additional resource to strategic grants to support the voluntary sector: 	Work in Progress	This provided the basis for the collaborative and detailed work to develop the 'Way Ahead' report and work

		to deliver its recommendations is on-going and a full report for decision will come to you November Committee.
<ul style="list-style-type: none"> Dedicate additional resource to strategic grants to support entry into employment for people who are disabled/suffering from mental health issues: 	Work in Progress	Your officers have been scoping the current level of provision within both the corporate and voluntary sectors with a view to drafting a programme of action for consideration by your Committee later this year.
Funder Plus & Learning Programme		
<ul style="list-style-type: none"> Review the funder plus offer and launch new offer 	Part achieved	An initial review took place but recommendations remain to be considered and a new offer to be developed.
<ul style="list-style-type: none"> Launch a learning programme to show case examples of good practice 	Not achieved	This was not achieved. It will be a priority as part of the quinquennial review.
A Stronger Profile for Grantees Work & CBT		
<ul style="list-style-type: none"> Launch new communications plan and develop new elevator pitch and logo 	Achieved	20 special unrestricted grants agreed to early-funded, successful charities. This used to both profile the work of those charities and the work of the Trust. This led to some increased media coverage including Radio London.
<ul style="list-style-type: none"> Amplify/co-brand/partner on events 8-12 	Achieved	

Communications

14. A table showing our recent publicity is set out below:

Charity	Publication	Circulation	Description	Reach	Date
City Bridge Trust	Charity Times	Bi-monthly 8,500	City Bridge Trust is referred to in a Charity Times blog by Richard Litchfield, CEO of Eastside Primetimers, on the need for charitable funders to adopt a 'grants plus' approach.	National & Online	15/08/2016
Various	Charity Times	Bi-monthly 8,500	David Farnsworth, Director of City Bridge Trust is quoted in Charity Times as the Trust announces that it has awarded grants totalling £312,100 to organisations to help Londoners engage in the performing arts.	National & Online	29/07/2016
Thames 21	Kensington Chelsea & Westminster Today	Weekly 10,000	City Bridge Trust is mentioned in an article on the work of charity Thames21 in Kensington, Chelsea & Westminster Today . The Trust's funding for a training programme is highlighted.	West London	23/08/2016

Central Grants Programme

15. The Central Grants Programme (CGP) webpage [www.cityoflondon.gov.uk/centralgrantsprogramme] launched on Monday 15th August and all four funding themes opened to applications.
16. From an operational perspective the launch went smoothly, with no issues having been reported to date from applicants in terms of the website, electronic application form functionality or PDF downloads, which is good news. We shall continue to monitor all incoming feedback and make any necessary changes.
17. Since going 'live' the CGP webpage has been visited over 400 times. We have received a steady flow of phone calls and emails into the CGP inbox, primarily from students seeking reassurance that they are eligible to apply for funding, but also from organisations requesting further information on the other funding themes.
18. In terms of next steps, we shall continue to generate interest in the CGP and ensure that a good range of quality applications are received for grant-giving committees to consider in due course.
19. Should you have any enquiries, please do get in touch with Scott Nixon, Grants Project manager.

Stepping Stones

20. The third round of the Stepping Stones Fund is currently underway. This is a partnership programme between UBS and the Trust, offering grant funding to charities and social enterprises in Greater London who wish to engage with the social investment market. The Trust received 77 applications; far higher than the 41 and 36 who submitted proposals in previous rounds and, we think, attributable to the extensive promotional work done by the Trust, UBS, and the organisations who participate in the programme's steering group. The total application value in this third round was £3,882,206, and with only £700,000 available, officers worked to short-list the strongest proposals before the interview stage. 47 applicants were rejected (summarised elsewhere in your papers), one withdrew, and the remaining 29 were invited to submit a full proposal.
21. The Trust will offer guidance for those shortlisted applicants (as well as feedback for unsuccessful applicants) and UBS will run surgery sessions to help organisations prepare their detailed bids. Full proposals are expected by September 23rd before panel assessment meetings at the bank in mid-October. Following this, grant recommendations will be made to agree the distribution of round three of the Stepping Stones Fund. The Trust continues to discuss the programme with a range of possible co-funders, some of whom will participate in the panel meetings at UBS. Given the application levels seen for round 3 of Stepping Stones, there appears to be strong continued interest in the scheme.

LGBT Seminar – Supporting sustainability of services

22. You will recall that officers were asked by your Committee to organise a seminar – in conjunction with Trust for London and London Councils – for LGBT organisations to consider current funding threats to that sector and how it can be made more robust and key services maintained. The half-day event, kindly chaired by Edward Lord, took place in the Basinghall Suite on 21st July.
23. Of the 60 confirmed attendees only 4 failed to show, which is a remarkable turn-out for an event of this kind. Those present contributed honestly and positively and, in the workshop session, delivered a clear set of issues and suggestions as to how funders, commissioners and organisations themselves could help build the sustainability of services to this community. Feedback from delegates was very positive, with all welcoming the initiative taken by the Trust
24. Your officers, with Mr Lord’s guidance, are keen to take forward some of the key suggestions which arose, in conjunction where possible with Trust for London, London Councils, and other key supporters. To this end it is envisaged that a report will be presented at a future Committee for your consideration.

Wembley National Stadium Trust

25. The Wembley National Stadium Trust, which members will recall is managed under contract as an independent grant-maker by the City Bridge Trust, continues to develop and expand its work. (WNST is funded through a “top slice” 1% of the Stadium’s annual income). To date, the Trust has delivered two grants programmes, one funding community sports work in LB Brent (where the stadium is located) and a second working across London to expand the opportunities available for disabled people to play sport in the capital. It has always been the Trustees’ intention to introduce a third strand outside of London, in recognition that Wembley is, of course, the English national football stadium. A new grants programme “Every Player Counts” has therefore been developed over recent months to fulfil this ambition.
26. “Every Player Counts” is a formal partnership between WNST and the EFL Trust (the umbrella body for the community trusts associated with the 72 football league clubs ie those outside of the Premier League), with input from the FA, to deliver a wide-ranging programme of disability football across the country. WNST will be providing £1m over three years to fund grants to 25 of the club community trusts up and down the country – from Portsmouth to Carlisle, Plymouth to Peterborough. Each project will focus on the specific gaps in disability football provision in their locality. Some, such as Shrewsbury Town, will run general, pan-disability, activities in areas not previously served; others will offer an impairment specific project - for example Barnsley will focus on autism, Milton Keynes Dons on mental health. Another model promoted by Leeds United and Reading, will work with

local grassroots clubs to develop their own, very local, disability football expertise.

27. For its part, the EFL Trust will provide a programme manager from its own resources, who will oversee the scheme on a day-to-day basis. The programme manager will work closely with the WNST Chief Executive, who is seconded from CBT. Colleagues at the EFL Trust already know each of the club trusts well and can use these relationships to ensure that this programme delivers to the maximum. They also have existing monitoring and evaluation systems in place with the clubs from previous grants programmes, which can collect and collate all of the information WNST needs to ensure that each grant is performing as it should.
28. This is an exciting new development for WNST, which will both greatly extend the Trust's reach and directly connect the Stadium into a large part of the "football family".
29. More details of the programme and a full list of the grants awarded can be found at <http://www.wnst.org.uk/every-player-counts/>

CBT Volunteering Day

30. Two weeks ago, your officers spent their annual team volunteering day at one of your grantees: Sutton Community Farm. The farm sits on a beautiful 7.1 acre smallholding in the quiet hills of Surrey, with views towards the skyline of central London. It cultivates over 100 varieties of vegetables using organic principles. Its purpose is to increase access to fresh, healthy sustainable food and provide a shared space for people to cultivate skills get exercise and make new friends. The organisation received a grant of £90,000 over three years in July this year towards the salary of Head of Production and a contribution towards the General Manager's post.
31. The staff team of fourteen (including two from the City Surveyor's team which manages Bridge House Estates) were able to provide help to prune the Farm's tomato vines. These were housed in one of their many polytunnels which greatly increase production and allow the farm to grow a variety of vegetables.
32. After lunch team members moved onto harvesting the potato crop and dug up around 150kgs of fresh potatoes, many of which would later go into the Farm's vegetable boxes which it delivers across South London.

360 Giving

33. 360Giving was set up in 2013 to support funders to publish their grants data in an open, comparable format that anyone can freely access and use. It aims to improve transparency amongst grantmakers and importantly to make sure grants data shared can be easily used and compared to inform better grant-making. In September 2016 City Bridge Trust published details of over 500

grants made between September 2013 and July 2016 in the project's open data format.

34. Whilst our grant-making has always been in public, this takes our commitment to transparency to a new level, allowing our data to be easily compared alongside other funders including Big Lottery Fund, Esmee Fairbairn Foundation and BBC Children in Need. This will help those interested in the sector to identify trends such as shared areas of giving, geographic 'cold-spots' in giving and the average value of grants. To make this easier, at the end of September 360 Giving will launch GrantNav – a new search platform which will allow users to easily search all the 360 data for which funder is funding what, where and for how much.
35. The City Bridge Trust data can be accessed here:
<http://www.citybridgetrust.org.uk/learning-resources/360-giving/>
36. More details about 360 Giving including the GrantNav tool are available here:
<http://www.threesixtygiving.org/>

Grant Applications Summary

37. Your meeting today will consider 132 applications, including 20 grant recommendations as well as 19 grants to be noted as approved/ being considered by delegated authority, for a total recommended sum of £2,485,167. If all recommendations are approved you will have spent 47% of your total grants budget for 2016/17 which is in line with targets. The implications of today's recommendations are shown in Table 1 against the grants budget for 2016/17.
38. Your 2016/17 grants budget was increased by £4,000,000 at the Court of Common Council in July 2015. Table 1 shows how this has been allocated to the core grants budget and additional funding schemes.

Table 1: Overall spend against 2016/17 budget

	Grants budget	Grants spend	% spend of annual budget
Core 2016/17 Investing in Londoners grants budget			
Original Grants Budget	£14,950,000		
20th anniversary budget uplift (20%)	£800,000		
Write-Backs & Revocations	£386,370		
Total Budget Available	£16,136,370		
Previous Committee meetings			
May 2016		£3,312,925	21%
July 2016		£1,810,650	11%
Sub-total approved spend		£5,123,575	32%
Remaining budget	£11,012,795		
Today's recommendations			
September 2016		£2,485,167	15%
Total annual spend		£7,608,742	47%
Remaining budget	£8,527,628		

Additional funding streams			
Anniversary programme: employability (20th anniversary budget uplift (40%))			
2016/17 budget	£1,600,000		
Carry forward 2015/16 (subject to approval)	£1,200,000		
Spend at previous meetings		£0	
Recommended spend today		£0	
Total spend		£0	
Balance	£2,800,000		
Anniversary programme: infrastructure support (20th anniversary budget uplift (40%))			
2016/17 budget	£1,600,000		
Carry forward 2015/16 (subject to approval)	£850,000		
Spend at previous meetings		£0	
Recommended spend today		£0	
Total spend		£0	
Balance	£2,450,000		
Annual funding for Prince's Trust funding (agreed Oct 14)			
Budget	£1,000,000		
Total spend		£1,000,000	
Balance	£0		

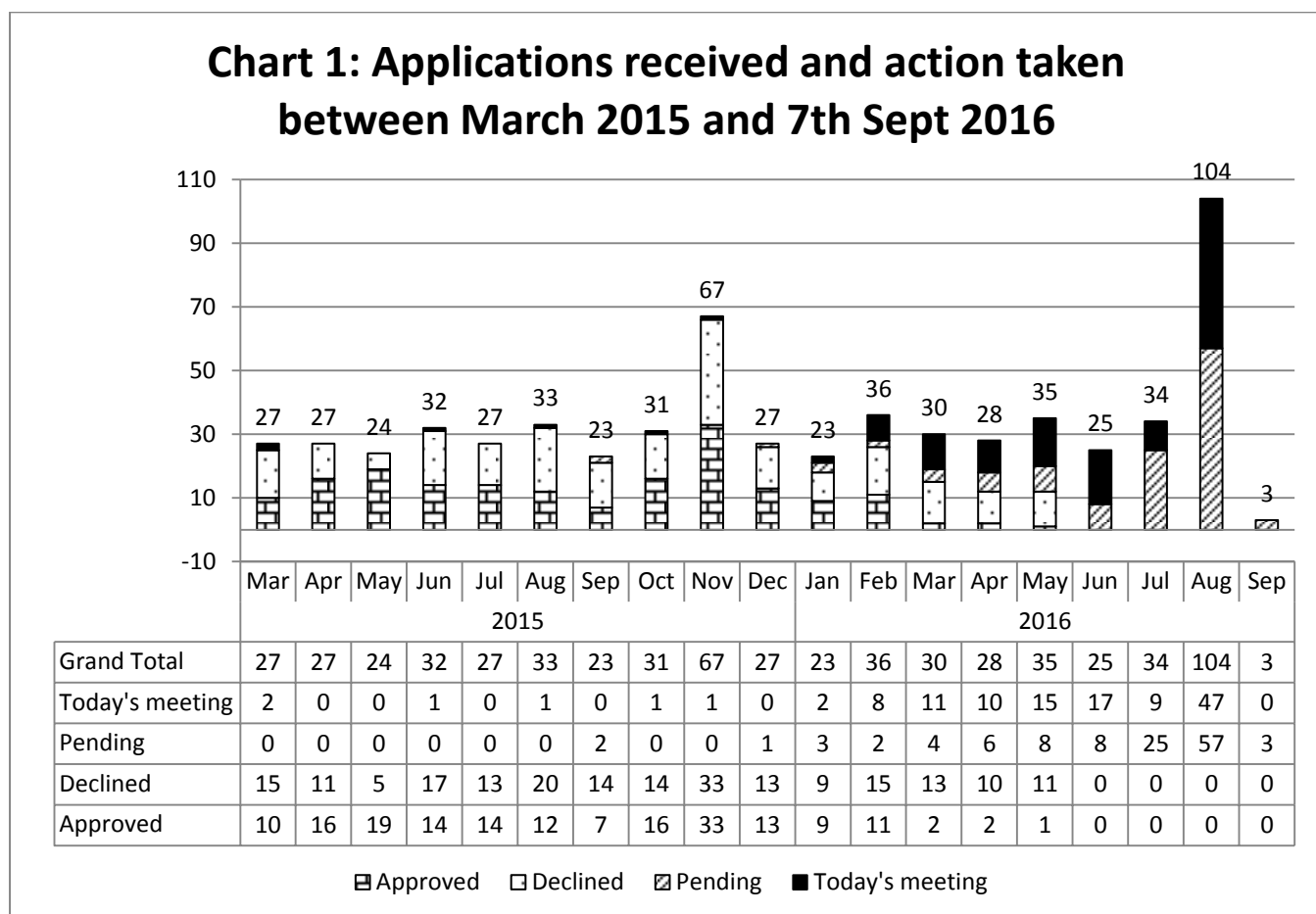
39. Table 2 shows the grant awards you have made this financial year under Investing in Londoners and today's recommendations by programme.¹

Table 2: Investing in Londoners awards and recommendations by programme

Fund/Program	Number of grants				Value of grants			
	Year to date	Today's meeting	Total	% total grants	Year to date	Today's meeting	Total	% total value
English for Speakers of Other Languages	1	2	3	3%	£94,500	£198,900	£293,400	4%
Improving Londoners' Mental Health	9	3	12	12%	£868,620	£462,470	£1,331,090	17%
Improving London's Environment	3	1	4	4%	£187,800	£88,840	£276,640	4%
Making London More Inclusive	7	9	16	16%	£615,490	£729,690	£1,345,180	18%
Making London Safer	2	0	2	2%	£320,560	£0	£320,560	4%
Older Londoners	7	4	11	11%	£774,600	£205,500	£980,100	13%
Reducing Poverty	8	3	11	11%	£1,016,250	£267,600	£1,283,850	17%
Resettlement & Rehabilitation of Offenders	1	2	3	3%	£90,000	£249,970	£339,970	4%
Stepping Stones	0	0	0	0%	£0	£0	£0	0%
Strengthening London's Voluntary Sector	5	0	5	5%	£449,520	£66,750	£516,270	7%
Strategic Initiatives	13	8	21	21%	£695,555	£197,047	£892,602	12%
Eco-audits	1	7	8	8%	£2,600	£18,400	£21,000	0%
Access Audits	3	0	3	3%	£8,080	£0	£8,080	0%
Grand total	60	39	99	100%	£5,123,575	£2,485,167	£7,608,742	100%

¹ Making London More Inclusive excludes access audits which are shown separately.

40. Chart 1 shows the flow of applications received over the last year and action taken, allowing any seasonal variations to be seen. This excludes Strategic Initiatives as they are usually solicited rather than open programmes.



41. Between March 2015 and 7th September 2016 636 applications were received for the Investing in Londoners programmes. 179 applications have been approved and 213 declined (the remainder are pending). The spikes in applications seen in November 2015 and August 2016 are due to the closing date for rounds of the Stepping Stones Fund. Otherwise applications are fairly evenly spread across the year, which is comparable to previous years.
42. Officers are asking you to consider 132 applications at this meeting. Of these, 20 are recommended for a grant and 19 are reported at this meeting as having been approved under the scheme of delegations. A further 84 are recommended for rejection. 6 applications have been withdrawn by applicants and 3 have been lapsed following several unsuccessful attempts by officers for further information (see Table 3).

Table 3: Action to be taken on applications today

Investing in Londoner's applications		
Action to be taken	Number	Amount
Applications recommended for grant to Committee	20	£2,146,650
Funding approved by delegated authority up to £10,000 (to note)	10	£35,310
Funding approved by delegated authority from £10,001 - £25,000 (to note)	2	£41,030
Funding approved by delegated authority from £25,001 - £50,000 (to note)	7	£262,177
Applications recommended for rejection	84	n/a
Withdrawn applications (to note)	6	n/a
Applications lapsed (to note)	3	n/a
Total Investing in Londoners applications	132	£2,485,167
Additional funding stream applications	0	£0

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Committee	Date:
The City Bridge Trust Committee	22 September 2016
Subject: Risk Register for Bridge House Estates (charity number: 1035628)	Public
Report of: Chamberlain	For Decision
Report author: Steven Reynolds, Chamberlain's Department	

Summary

The report provides this Committee's section of the key risks register for Bridge House Estates (BHE) for review. The Charity Commission's Statement of Recommended Practice (SORP) requires that the register is reviewed annually to ensure that existing risks are reconsidered, any new risks are identified and that appropriate measures are in place to mitigate those risks. BHE is managed by six Committees or Boards, each of which is required to review and monitor risks for the services they oversee e.g. the Planning and Transportation Committee manages risks relating to the five bridges maintained by the Trust. Accordingly, a separate risk report has been prepared for each managing Committee or Board.

Three of the risks on the BHE risk register have been identified as relating to the services overseen by the City Bridge Trust Committee. These relate to financial loss through fraud or theft, negative publicity leading to reputational damage and major IS systems failure – the three risks are detailed at Appendix 2. The first two risks are assessed as green with a score of two (on a risk scale from one to the highest risk score of thirty two) which is unchanged compared to last year. The third risk is also assessed as green but with a score of three, which is an improvement on the amber assessment and score of 6 last year. The improved score is due to the grants system GIFTS now running from a more resilient server.

Recommendations

Members are asked to:

- review the three risks currently on the register for this Committee and confirm that appropriate control measures are in place; and
- confirm that there are no other risks relating to the services overseen by the City Bridge Trust Committee which should be added to the BHE risk register.

Main Report

Background

1. In accordance with the Charity Commission's Statement of Recommended Practice (SORP), trustees are required to confirm in the charity's annual report

that any major risks to which the charity is exposed have been identified and reviewed and that systems are established to mitigate those risks. This Committee's section of the key risks register for Bridge House Estates (BHE) is set out for review.

2. BHE is managed by six Committees or Boards each of which is required to review and monitor risks for the services they oversee e.g. the Planning and Transportation Committee manages risks relating to the five bridges maintained by the trust. Accordingly, a separate risk report has been prepared for each managing Committee or Board.
3. The Charities SORP requires that the register is reviewed annually to ensure that existing risks are reconsidered and any new risks are identified.

Review of Risks

4. The method of assessing risk reflects the City of London's standard approach to risk assessment as set out in its Risk Management Strategy approved by the Audit and Risk Management Committee. The City of London Corporation risk matrix, which explains how risks are assessed and scored, is attached at Appendix 1 of this report. Risk scores range from one, being lowest risk, to the highest risk score of thirty two. These scores are summarised into 3 broad groups, each with increasing risk, and categorised green, amber or red.
5. Each risk in the register has been considered by the responsible officer within the Corporation who is referred to as the 'Risk Owner' in the register.
6. The City Bridge Trust Committee's element of the BHE risk register is shown at Appendix 2 and contains three risks, the first relating to financial loss through fraud or theft, the second to negative publicity leading to reputational damage and third, major IS failure. Controls are in place to mitigate these risks, including an open, transparent and rigorous grants assessment process and, in relation to IT systems, the main grants system GIFTS now running from an Agilisys data centre which is more resilient than the previous server at Guildhall. The first two risks are assessed as green with a score of two (on a risk scale from one to the highest risk score of thirty two) which is unchanged compared to last year. The third risk is also assessed as green but with a score of three, which is an improvement on the previous amber assessment with a score of 6 due to the more resilient and offsite server. The current mitigating actions are considered appropriate at this time.

Conclusion

7. The risks faced by the charity have been reviewed and three of those risks have been identified as relating to the services overseen by the City Bridge Trust Committee. The first relates to financial loss through fraud or theft, the second to negative publicity leading to reputational damage and the third to major IS failure. The Committee is requested to confirm that appropriate control measures are in place for these risks and that there are no other risks that should be added to the BHE register in relation to services overseen by the Committee.

Appendices

- Appendix 1 - City of London Corporation Risk Matrix
- Appendix 2 - Charity Risk Register

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City of London Corporation Risk Matrix (Black and white version)

Note: A risk score is calculated by assessing the risk in terms of likelihood and impact. By using the likelihood and impact criteria below (top left (A) and bottom right (B) respectively) it is possible to calculate a risk score. For example a risk assessed as Unlikely (2) and with an impact of Serious (2) can be plotted on the risk scoring grid, top right (C) to give an overall risk score of a green (4). Using the risk score definitions bottom right (D) below, a green risk is one that just requires actions to maintain that rating.

(A) Likelihood criteria

	Rare (1)	Unlikely (2)	Possible (3)	Likely (4)
Criteria	Less than 10%	10 – 40%	40 – 75%	More than 75%
Probability	Has happened rarely/never before	Unlikely to occur	Fairly likely to occur	More likely to occur than not
Time period	Unlikely to occur in a 10 year period	Likely to occur within a 10 year period	Likely to occur once within a one year period	Likely to occur once within three months
Numerical	Less than one chance in a hundred thousand (<10-5)	Less than one chance in ten thousand (<10-4)	Less than one chance in a thousand (<10-3)	Less than one chance in a hundred (<10-2)

(C) Risk scoring grid

		Impact			
		Minor (1)	Serious (2)	Major (4)	Extreme (8)
Likelihood	X				
	Likely (4)	4 Green	8 Amber	16 Red	32 Red
	Possible (3)	3 Green	6 Amber	12 Amber	24 Red
	Unlikely (2)	2 Green	4 Green	8 Amber	16 Red
	Rare (1)	1 Green	2 Green	4 Green	8 Amber

(B) Impact criteria

Impact title	Definitions
Minor (1)	Service delivery/performance: Minor impact on service, typically up to one day. Financial: financial loss up to 5% of budget. Reputation: Isolated service user/stakeholder complaints contained within business unit/division. Legal/statutory: Litigation claim or find less than £5000. Safety/health: Minor incident including injury to one or more individuals. Objectives: Failure to achieve team plan objectives.
Serious (2)	Service delivery/performance: Service disruption 2 to 5 days. Financial: Financial loss up to 10% of budget. Reputation: Adverse local media coverage/multiple service user/stakeholder complaints. Legal/statutory: Litigation claimable fine between £5000 and £50,000. Safety/health: Significant injury or illness causing short-term disability to one or more persons. Objectives: Failure to achieve one or more service plan objectives.
Major (4)	Service delivery/performance: Service disruption > 1 - 4 weeks. Financial: Financial loss up to 20% of budget. Reputation: Adverse national media coverage 1 to 3 days. Legal/statutory: Litigation claimable fine between £50,000 and £500,000. Safety/health: Major injury or illness/disease causing long-term disability to one or more people Objectives: Failure to achieve a strategic plan objective.
Extreme (8)	Service delivery/performance: Service disruption > 4 weeks. Financial: Financial loss up to 35% of budget. Reputation: National publicity more than three days. Possible resignation leading member or chief officer. Legal/statutory: Multiple civil or criminal suits. Litigation claim or find in excess of £500,000. Safety/health: Fatality or life-threatening illness/disease (e.g. mesothelioma) to one or more persons. Objectives: Failure to achieve a major corporate objective.

(D) Risk score definitions

RED	Urgent action required to reduce rating
AMBER	Action required to maintain or reduce rating
GREEN	Action required to maintain rating

This is an extract from the City of London Corporate Risk Management Strategy, published in May 2014.

Contact the Corporate Risk Advisor for further information. Ext 1297

October 2015

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BHE Risks to be considered by the CITY BRIDGE TRUST COMMITTEE (3 risks)

Risk No.	Risk (Short description)	Risk Owner	Committee	Existing Controls	Current Risk				Planned Actions	Target Risk		
					Likelihood	Impact	Rating	Direction		Likelihood	Impact	Rating
Grants												
1	Financial loss through fraud or theft.	Chief Grants Officer	The City Bridge Trust	Rigorous grants assessment and grants management systems. Comprehensive checks and balances before payments authorised. Grants management and financial system approved and regularly reviewed by Internal and External Audit. Due Diligence Review completed by Internal Audit December 2012.	Rare	Serious	Green 2	↔	Continue with current course of action	Rare	Serious	Green 2
2	Negative publicity and damage to the City of London Corporation's reputation.	Chief Grants Officer	The City Bridge Trust	The Trust operates an open and transparent grant assessment and decision-making process. It works closely with City of London Corporation's Public Relations Office. In addition, the City Bridge Trust Committee approved a Communication Strategy at its July meeting.	Rare	Serious	Green 2	↔	Continue with current course of action	Rare	Serious	Green 2
3	Major failure in IS systems leading to significant disruption to business, inability to meet legal or regulatory requirements, effect on health and safety, financial or reputational loss.	Chief Grants Officer	The City Bridge Trust	The Gifts System is now running from one of the Agilisys data centres which is more resilient than the original servers at the Guildhall. If the Agilisys data centres fail then the service will be resumed within 6 hours.	Possible	Minor	Green 3	↓	Continue with current course of action	Possible	Minor	Green 3

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Investing in Londoners INDEX OF GRANT RECOMMENDATIONS

Ref No.	Organisation	Requested Amount	Recommended Amount
<u>English for Speakers of Other Languages</u>			
a)	13458 Afghan Association Paiwand	£89,823	£90,000
b)	13357 Baytree Centre	£148,832	£108,900
<i>Total English for Speakers of Other Languages</i>		£238,655	£198,900
<u>Improving London's Environment</u>			
c)	13446 School Food Matters	£87,100	£88,840
<i>Total Improving London's Environment</i>		£87,100	£88,840
<u>Improving Londoners' Mental Health</u>			
d)	13472 Church of England's Children's Society	£180,532	£180,000
e)	13269 East London Out Project	£145,936	£147,470
f)	13359 Groundswell Network Support UK	£169,685	£135,000
<i>Total Improving Londoners' Mental Health</i>		£496,153	£462,470
<u>Making London More Inclusive</u>			
g)	13384 Highbury Roundhouse Youth and Community Centre	£100,000	£100,000
h)	13344 Kith & Kids	£125,057	£126,000
i)	13462 Noah's Ark Children's Hospice	£132,632	£120,000
j)	13343 Play, Adventure and Community Enrichment (PACE)	£96,672	£96,500
k)	13349 South London Fine Art Gallery and Library	£100,000	£100,000
l)	13295 St Peter's Bethnal Green	£100,000	£87,620
<i>Total Making London More Inclusive</i>		£654,361	£630,120
<u>Older Londoners</u>			
m)	13502 Age UK Richmond Upon Thames	£112,238	£102,000
n)	13517 Chinese National Healthy Living Centre	£103,000	£80,000
<i>Total Older Londoners</i>		£215,238	£182,000

	Ref No.	Organisation	Requested Amount	Recommended Amount
<u>Reducing Poverty</u>				
	o)	13426 Cardinal Hume Centre	£71,505	£108,900
	p)	13257 Crosslight Advice	£95,682	£95,700
	q)	13302 Haringey Migrant Support Centre	£59,678	£63,000
	<i>Total Reducing Poverty</i>		£226,865	£267,600
<u>Resettlement and Rehabilitation of Offenders</u>				
	r)	13252 Chaos Theory	£99,687	£99,700
	s)	13368 St Giles Trust	£163,738	£150,270
	<i>Total Resettlement and Rehabilitation of Offenders</i>		£263,425	£249,970
<u>Strengthening London's Voluntary Sector</u>				
	t)	13240 Community Links Bromley	£66,769	£66,750
	<i>Total Strengthening London's Voluntary Sector</i>		£66,769	£66,750
Grand Totals			£2,248,566	£2,146,650

MEETING: 22/09/2016

Ref: 13458

ASSESSMENT CATEGORY - English for Speakers of Other Languages

Afghan Association Paiwand

Adv: Ciaran Rafferty

Base: Harrow

Amount requested: £89,823

Benefit: Barnet, Harrow

Amount recommended: £90,000

The Charity

Afghan Association Paiwand (commonly known as Paiwand) was established in 2002 and aims to support the refugee and asylum-seeking community in the UK through reducing poverty and suffering and by advancing education. Currently it assists over 2,000 people from all backgrounds, not solely Afghan, offering: mental health support; supplementary schools; information and advocacy; and a Supported Accommodation Service for unaccompanied minors aged 16-18. Annual turnover is a little short of £500k and the charity has an impressive cohort of 150 volunteers.

The Application

This application is to support the delivery of ESOL classes over three years to benefit 100 people per year, particularly women refugees and migrants, to enable greater community involvement. Many participants will be parents of children who attend the supplementary schools and, in recent times, a large number have been from Somali, Syrian or Iraqi ethnicity. Classes will offer ESOL pre-entry levels 1 and 2, with each student attending 2.5 hours per week, during term time. All tutors will be suitably qualified, whilst over the period of the grant the charity will become a City & Guilds accredited ESOL centre.

The Recommendation

Paiwand is an established charity in north west London with a proven track record in reaching disadvantaged refugee and migrant communities and a demonstrable track record in delivering high quality services to people of all ages. This project will provide an important and logical piece in the jigsaw of "whole-community" support, with parents of children who attend the supplementary schools developing their English language skills so that they can take a fuller part in the wider community and in their children's education and development.

£90,000 over three years (3 x £30,000) for the costs of ESOL pre-entry level 1 and 2 classes and including the costs of achieving City & Guilds accreditation.

Funding History

Meeting Date	Decision
12/01/2012	£90,000 over three years (3 x £30,000) for the salary and related costs of a f/t Community Mental Health Advocate.
08/07/2010	Declined as the organisation's rate of growth in the preceding period was deemed to be too high.
01/02/2007	Declined as the organisation's income had trebled within a 12 month period.

Background and detail of proposal

The two boroughs to benefit from this project, Barnet & Harrow, have large numbers of people for whom English is not their first language. Many of the intended clients live in poorer wards, such as Colindale in Barnet where 2013/14 statistics show that 38% of children are living in poverty. The charity estimates that at least 75% of the beneficiaries will be female and will come from a variety of ethnic groups. The classes will help them, as much through the activity itself as through the learning, to be less isolated and more able to join in wider society. They will be able to help with their children's homework; to be more at ease when attending the GP or hospital; and to have more opportunity to volunteer at their children's school. Paiwand expects demand for the classes to be great and will, therefore, assess and group people carefully so that those with similar needs and abilities can be taught together.

Financial Information

Forecast income in the current year is £714,941 of which £420,000 (59 %) is confirmed as at 17th August 2016.

Income in 2015/16 increased significantly over that in 2014/15 due to new funding received from the Lottery; John Lyons Charity, and some additional earned income.

The cost of generating funds is low, partially because the sum shown does not include any time spent by the Director or other staff on making funding applications, etc. The sums shown are for the cost of publicity and marketing only.

The organisation's free reserves have diminished over the past few years due to covering the cost of some unfunded core posts and currently equate to c.1 month's expenditure. To rectify this the charity's new social enterprise will commence in September from which all surpluses will go to free reserves, whilst funding is being sought to cover unfunded posts.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	470,384	684,539	714,941
Expenditure	468,263	656,760	701,941
Unrestricted Funds Surplus / (Deficit)	(8,695)	6,732	(18,248)
Restricted Funds Surplus / (Deficit)	10,816	21,047	31,248
Total Surplus / (Deficit)	2,121	27,779	13,000
Surplus / (Deficit) as a % of turnover	0.5%	4.1%	1.8%
Cost of Generating funds (% of income)	3,067 (0.7%)	2,418 (0.4%)	2,500 (0.4%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	89,069	95,801	77,553
How many months' worth of expenditure	2.3	1.8	1.3
Reserves Policy target	117,065	164,190	175,485
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	(27,996)	(63,389)	(97,932)

MEETING: 22/09/2016

Ref: 13357

ASSESSMENT CATEGORY - English for Speakers of Other Languages

Baytree Centre

Adv: Shegufta Rahman

Base: Lambeth

Amount requested: £148,832

Benefit: Lambeth

Amount recommended: £108,900

The Charity

Baytree Centre (BC) is part of the larger charitable company Dawliffe Hall Educational Foundation (DHEF) which was established in 1979 to promote all round personal development for women, especially young women. Started in 1991, BC was originally a pilot project to develop services 'creating pathways towards social inclusion for inner city families through education and training programmes for women and girls'. DHEF operates a devolved management structure and BC has its own Management Committee and its own management accounts. BC can apply to DHEF for grant funding, and has received c.£100,000 of such funding from the parent charity over the last two years. BC is currently exploring the possibility of becoming its own independent charity.

The Application

BC is seeking funding for its English Breakthrough project which will support local women (recent arrivals, low income, non literate, immigrants and others) with pre-entry, Levels 1 and 2 English classes. Improved English language skills will enable the women to participate in the wider community and access mainstream services.

The Recommendation

BC has an excellent track record in providing good quality ESOL classes, as well as reaching out to 'hidden' and isolated individuals and communities. Although the parent charity is projected to end the current financial year with almost three times its reserves policy, BC is unable to access these funds, and is looking to separate from DHEF in order to operate as an independent charity. Any funding you might award would be payable to DHEF but would be a restricted fund for the work at BC. The amount recommended is at a reduced rate as you do not fund more than 1 FTE post.

£108,900 over three years (£36,300, £36,300, £36,300) towards the salary of ESOL tutors (36 hpw) and towards the part-time salary of a project coordinator (4 hpw) and associated project costs for the English Breakthrough project at the Baytree Centre.

Funding History

Meeting Date	Decision
03/10/2013	Applicant wishes to support an existing volunteering programme within its own Centre, which is outside your criteria.
25/11/2008	£105,000 over 3 years (3 x £35,000) towards salary and teaching resource costs of providing entry 1 and entry 2 level ESOL classes.
04/10/2007	Declined as the parent charity could use its reserve towards some or all of the costs.

Background and detail of proposal

Over the last 10 months, BC has received over 10 enquiries a week from women, community organisations, local schools and Lambeth College itself to deliver pre-entry, Level 1 and Level 2 for women who are not accessing any other services as their lack of language skills prevents them from so doing. The English Breakthrough project will help these local women to settle and access services, as well as reducing isolation. The ESOL classes will provide a much-needed foundation before students move into mainstream provision in Lambeth College or beyond.

BC emerged from community need, and it has three active user forums that report to its Management Committee. In BC's experience, many local women feel more confident accessing a women only centre due to culture, faith and personal circumstances. BC is the only women's community centre in the area serving women from all cultural backgrounds, and thus, fostering real integration.

Financial Information

The Baytree Centre operates as part of the wider Dawcliffe Hall Educational Foundation. The figures presented are those for this charity as a whole. Of the budgeted 2017 income of £1,792,760, £1,134,506 (63%) had been received as at August 2016.

The charity's actual reserves policy is a target of 3 months of operational costs which was £101,231 in 2015. They anticipate operational costs will remain around this level for both 2016 and 2016. Therefore reserves are even more over target than that shown using total expenditure below.

Cost of generating funds was £997 in 2015 as the fundraising was being carried out by volunteers. For 2016 and 2017, funds have been set aside to fund a full time fundraiser for Baytree.

The charity expects in 2016 and 2017 to operate at a relatively constant level with the exception of an expected increase in activity at the Baytree Centre and some costs due for building maintenance.

Year end at 31 December	2015 Audited Accounts	2016 Current Year Forecast	2017 Budget
	£	£	£
Income and Expenditure			
Income	1,780,813	1,794,760	1,792,760
Expenditure	1,168,039	1,387,663	1,468,975
Unrestricted Funds Surplus / (Deficit)	577,144	316,785	313,785
Restricted Funds Surplus / (Deficit)	35,630	90,312	10,000
Total Surplus / (Deficit)	612,774	407,097	323,785
Surplus / (Deficit) as a % of turnover	34%	22.7%	18.1%
Cost of Generating funds (% of income)	997 (0%)	42,000 (2.3%)	45,000 (2.5%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	963,543	1,280,328	1,594,113
How many months' worth of expenditure	9.9	11.1	13.0
Reserves Policy target	292,008	316,914	367,245
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	671,535	933,414	1,226,868

MEETING: 22/09/2016

Ref: 13446

ASSESSMENT CATEGORY - Improving London's Environment

School Food Matters

Amount requested: £87,100
{Revised request: £88,840}

Amount recommended: £88,840

Adv: Jack Joslin
Base: Richmond
Benefit: Waltham Forest,
Sutton, Enfield, Camden,
Croydon

The Charity

School Food Matters (SFM) is a registered charity, founded in 2007 and born out of a grassroots campaign to improve the school meal service in two London boroughs – Richmond and Kingston. SFM's mission is to ensure that every child enjoys fresh sustainable food at school and understands where their food comes from, and it has now developed networks and links in several more London boroughs.

The Application

In 2014-15, SFM worked with a number of secondary schools in London who were keen to engage with food education. Schools fed back that there were fewer opportunities for secondary schools in London in comparison to the programmes available for primary schools. The 'Know your Onions' project will engage with 15 secondary schools across 5 boroughs (Waltham Forest, Sutton, Enfield, Camden and Croydon) and aims to give schools the assistance they need to develop a food-growing programme so that students can better understand the benefits of growing fresh fruit and vegetables. SFM will manage and facilitate the programme through a timetable of activities including visits from horticulturalists and expert chefs. An enterprise element will introduce students to the value of food and help them connect with their communities through visits to local street markets. The project, which is outside the school curriculum, will take place over an academic year, and repeat with a different cohort of students in years 2 and 3.

The Recommendation

This food growing project fits closely with your Improving London's Environment priority by allowing more young people to understand the benefit of growing local food, and its nutritional value. SFM is an established organisation with a good track record of managing food education projects in schools. Following discussion with your officer at assessment, the original request was revised and now includes 2% inflation costs in years 2 and 3. Funding is advised as follows:

£88,840 over three years (£29,500; £29,380; £29,960) for project management and associated costs of the 'Know your Onions' project.

Funding History

Meeting Date	Decision
02/12/2010	Declined as aspects of the proposal fell outside your criteria.

Background and detail of proposal

The National Child Measurement Programme 2014/15 states that over 37% of 10-11 year olds in London are obese or overweight which is higher than the national average. The Government's Health Select Committee Report listed some appropriate actions to tackle this, and highlights the importance of "improved education and information about diet". SFM has operated since 2007 and focuses on campaigning and food education. It has built a network of partners across London

including local authorities, schools and interested partners such as supermarkets, chefs and local street markets. The charity is requesting your funding in order to manage a food-growing programme in 15 secondary schools per year (with a total of approximately 450 students to be involved per year). Building on SFM's previous work with schools, the 'Know your Onions' project will facilitate schools to carry out the project by establishing a learning network with teachers and organising a schedule of activities for students throughout the academic year. The project will repeat with a different set of students in year 2 and year 3. Funding is for project management, in addition to direct costs involved in running the project.

Financial Information

As at 26 July 2016, forecast income in the current year (to 31st August 2016) is £110,558 of which £110,558 (100 %) is confirmed and forecast income for the year to 31st August 2017 is £135,255 of which £25,284 (19%) is confirmed.

The free unrestricted reserves are higher than the organisation's reserves policy of 3 to 6 months. SFM run a financial year which follows the academic year and allocates its grants accordingly. Therefore funds being carried at any given year end, will in part be allocated to project and salaries costs to be incurred in the following financial year. Whilst not strictly designated funds, at 31st August 2015, allocated spend on project and salary costs in the following year represented 50% of unrestricted reserves. At 31st August 2016 and 31st August 2017, the charity anticipates that 31% and 40% of its forecast unrestricted reserves held on those dates will be allocated to project and salary costs for the respective following financial years.

Cost of generating funds was not disclosed in the 2014/15 Accounts. SFM has agreed to review this in future years and give a reasonable estimate of this expenditure for the current and next financial year.

During the assessment your Officer noted a lack of understanding of charity reporting and accounting at SFM, this has been acknowledged and they are taking steps to improve by: finding a new Independent Examiner with expertise in Charity Accounting; setting up a Finance sub-committee for the Board, seeking support from their charity partners and providing further training for their Finance Manager.

Year end at 31 August	2014/15 Independently Examined Accounts £	2015/16 Current Year Forecast £	2016/17 Following Year Forecast £
Income and Expenditure			
Income	200,406	110,558	135,255
Expenditure	163,906	146,660	134,869
Unrestricted Funds Surplus / (Deficit)	28,259	(36,102)	386
Restricted Funds Surplus / (Deficit)	8,241	0	0
Total Surplus / (Deficit)	36,500	(36,102)	386
Surplus / (Deficit) as a % of turnover	18 %	(32%)	0.3%
Cost of Generating funds (% of income)	-	8,208 (7.4%)	7,865 (5.8%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	135,322	99,220	99,606
How many months' worth of expenditure	9.9	8.1	8.9
Reserves Policy target	40,976 – 81,953	36,665 – 73,330	33,717 – 67,434
How many months' worth of expenditure	3 – 6	3 – 6	3 – 6
Free reserves over/(under) target	94,346 - 53,369	62,555 – 25,890	65,889 – 32,172

MEETING: 22/09/2016

Ref: 13472

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Church of England's Children's Society

Adv: Ciaran Rafferty

Base: Islington

Amount requested: £180,532

**Benefit: Lewisham, Newham,
Camden, Tower Hamlets,
Islington**

Amount recommended: £180,000

The Charity

The Church of England's Children's Society (usually shortened to the Children's Society or TCS) was established in 1881 and today provides a range of direct services, nationally, in parallel with campaigning work to improve the lives of the most disadvantaged 10-21 year olds. In particular, services aim to support those at risk of sexual exploitation; missing from home, involved with the care system; misusing drugs or alcohol; or who are young carers or refugees.

The Application

This application is for a unique project which will offer support to boys and young men in London (aged 11-21) who are (or have been) groomed by gangs and criminally exploited (eg for drug running/selling). These young people are often trafficked out of London, across "county lines", and set up in particular locations or "trap" houses where they will be made to sell drugs for anything from a few days to several weeks – during which time they are often missing from home or care. Sexual exploitation often features as a form of power and control over the child. Additionally a very common feature is children being forced to internally carry drugs. This project will help and support these boys and young men, treating them as victims rather than criminals, and providing a range of therapies to enhance their mental health and improve their wellbeing.

The Recommendation

The charity is requesting the full cost of this project in London, encompassing a full-time Project Worker plus a contribution to the Service Manager post. Other costs requested are directly associated with delivering the project or equate to a full cost recovery "charge" of 15% and are not unreasonable. Whilst it is your usual practice to consider funding a maximum of one fte post, the additional sum requested for 9hpw of the Service Manager is advised as the project is unique and targets some extremely disadvantaged and vulnerable young people. The Service Manager post will provide the supervision needed and ensure that this project complements other, related, work undertaken by TCS.

£180,000 over three years (3 x £60,000) for the Boys & Young Men project In London, to fund a f/t Project Worker, 9hpw of the Service Manager, and related activity and support costs.

Funding History

Meeting Date	Decision
09/07/2015	A Stepping Stones application which was declined.
04/10/2007	£99,000 (£43,000, £33,000, £23,000) towards the salary costs of a worker working with young runaways in Lambeth.

Background and detail of proposal

The need for this work came about through TCS's existing service for young people missing from home, when it was found that some of them had been missing for reasons of being exploited/trafficked by gangs and/or for drugs. For these boys and young men the support services set up for sexually exploited children weren't always appropriate – their needs might overlap but there are some which are different (eg they may be facing a charge for possession of drugs; or they may need support to exit from a gang). Many of the young males involved have an underlying vulnerability; are from BME communities; and often live in poorer/gang-affected neighbourhoods. This project – harnessing the in-house expertise of the TCS staff from its established work with other vulnerable young people – will offer bespoke, sensitive and holistic support with the principal aim of helping the young victims have better mental health and to recover from trauma and fear where necessary. There are no other projects providing this support to this client group in London. The beneficiary boroughs have been selected as the charity has very strong relationships with local agencies and Safeguarding Boards in those areas – but borough boundaries will not define the work as TCS is a member of the Pan-London Child Sexual Exploitation Operating Protocol and support will follow the client if necessary.

Financial Information

Forecast income in the current year is £45.1m of which £12.5m (28%) is confirmed as at 31st July. The charity has taken a cautious approach to its forecasting and, with an emphasis on completion and delivery of on-going projects, it has anticipated that it may have to call on its unrestricted funds. The increase in expenditure is due to the planned opening of new shops and to the costs of exiting some of its early years work through its children's centres.

Two-thirds of the annual cost of generating funds are associated with trading activity through shops, the number of which has increased over the past three years. This activity creates a net surplus each year.

Year end at 31 March	2015/16 Audited Accounts £	2016/17 Current Year Forecast £
Income and Expenditure		
Income	44,042,000	45,076,000
Expenditure	42,891,000	46,415,000
Unrestricted Funds Surplus / (Deficit)	676,000	(1,447,000)
Restricted Funds Surplus / (Deficit)	475,000	353,000
Total Surplus / (Deficit)	1,151,000	(1,094,000)
Surplus / (Deficit) as a % of turnover	2.6%	(2.4%)
Cost of Generating funds (% of income)	14,079,000 (32%)	14,958,000 (33%)
Free unrestricted reserves		
Unrestricted free reserves held at Year End	12,537,000	11,090,000
How many months' worth of expenditure	3.5	2.9
Reserves Policy target	21,445,500	23,207,500
How many months' worth of expenditure	6	6
Free reserves over/(under) target	(8,908,500)	(12,117,500)

MEETING: 22/09/2016

Ref: 13269

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

East London Out Project

Adv: Tania Bronstein
Base: Waltham Forest
Benefit: Several NE London

Amount requested: £145,936
(Revised request: £147,468)
Amount recommended: £147,470

The Charity

East London Out Project (ELOP) runs a LGBT community centre in Leytonstone providing counselling; advice and information; facilitated support groups; volunteering opportunities; and projects for young people. It also offers consultancies, training, and awareness-raising programmes in schools and other settings in Waltham Forest, Hackney, Tower Hamlets, Newham, Barking & Dagenham and Redbridge. ELOP sits on various forums in these boroughs to advocate for improved responses to need in LGBT communities. The charity's direct services benefit 5,000+ people every year.

The Application

ELOP seeks a three-year grant towards salary, running costs and overheads of administering a counselling service to support 350 LGBT people in London per year.

The Recommendation

The project helps large numbers; provides a very rapid response to referrals; and provides accessible, user-centred, cost-effective services adhering to best practice. The request was amended during assessment. ELOP now seeks funds for a new post and related expenses to more effectively administer and run this busy service, and to free up senior staff to focus on income generation. The Project's outputs and outcomes are unchanged. The revised breakdown is appended to the application. The charity is currently embarking on a strategy to increase its free reserves, which are low. It is advised, therefore, to make the grant release in year one conditional upon receipt of quarterly management accounts:

£147,470 over three years (£48,320; £49,550 and £49,600) for the salary of a full-time Administrator; costs of supporting volunteer counsellors; and overheads of a counselling service. The grant in year one is to be released in quarterly instalments subject to receipt of satisfactory management accounts.

Funding History

None

Background and detail of proposal

LGBT people are 2 to 3 times more likely to face longstanding psychological and emotional problems, given experiences of prejudice and discrimination, (Cambridge University, 2014). Yet, LGBT charities providing talking therapies are struggling to survive austerity cutbacks, and some have closed. ELOP, one of few providers north of the Thames, has seen a 50% surge in referrals since 2014, with more people seeking help in acute distress. Its response has been to increase its counsellor team to 28 to offer up to 85 sessions weekly, assess callers' needs within 10 working days of referral, and to start offering counselling sessions within 3 weeks or sooner.

Waiting times in similar voluntary sector services average 4 to 12 weeks. London NHS counselling services assess less than 75% of users within 28 days of referral, the NHS best practice benchmark (House of Commons, May 2015).

Other practice standards are higher than elsewhere. Volunteer counsellors (either fully qualified or attending qualifying courses) are clinically supervised in groups of 3 or 4 every 2 weeks (usual sector practice is larger groups and less frequent supervision). The service helps large numbers (350 per year), and offers good value (£22.85 per session in 2015/16, compared to £75 per session by NHS services in 2013/14).

Financial Information

Forecast income in 2016-17 is £268,310 of which £123,981 (46%) was confirmed as at 30 June 2016.

Free reserves have fallen from £36,059 as at 31 March 2014 to £3,274 as at 31 March 2016, equating to less than one weeks' worth of expenditure as shown in the table. The charity advises that this is a result of its trustees' decision to use reserves to address spiralling demand (when the alternative would have been closing or refusing services). While committed to respond to demand, trustees have put in motion a strategy to increase income generation and build free unrestricted reserves. The charity also reviewed what it needs to hold in free reserves and revised its policy target to 3 months' worth of expenditure in May 2016.

Management accounts to 30 June 2016 show that the charity appears on track to achieve its forecast for 2016-17. Nonetheless, the level of free reserves is a concern, and the implementation of the strategy to increase income needs monitoring, hence a condition is attached to the recommendation.

The costs of generating funds are under-estimated in the annual accounts. These are calculated at £15,205 for 2016/17, representing staff time spent on fundraising. The charity advises that these costs will be accurately reported in future annual accounts.

Year end at 31 March	2014/15 Audited Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
Income and Expenditure	£	£	£
Income	140,206	174,097	268,310
Expenditure	161,579	173,724	233,525
Unrestricted Funds Surplus / (Deficit)	(21,373)	(11,411)	34,785
Restricted Funds Surplus / (Deficit)	0	11,784	0
Total Surplus / (Deficit)	(21,373)	373	34,785
Surplus / (Deficit) as a % of turnover	(15.24%)	0.2%	12.96%
Cost of Generating funds (% of income)	29 (0%)	0 (0%)	15,205 (5.7%)
Free unrestricted reserves			
Unrestricted free reserves at Year End	14,686	3,274	38,059
How many months' worth of expenditure	1.09	0.2	1.96
Reserves Policy target	40,395 -80,790	43,431 - 86,862	58,380
How many months' worth of expenditure	3-6	3-6	3
Free reserves over/(under) target	(25,709)-(66,104)	(40,157)-(83,588)	(20,321)

MEETING: 22/09/2016

Ref: 13359

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Groundswell Network Support UK

Adv: Jack Joslin

Base: Lambeth

Amount requested: £169,685

Benefit: London-wide

Amount recommended: £135,000

The Charity

Groundswell works with homeless people to allow them to take control of their lives, play a full role in their community and influence local services. Established in 1996 as a campaigning project of the National Homeless Alliance it registered as a charity in 2001. Much of its work is delivered by people who have a lived experience of homelessness – with volunteers playing a central role to the work that they do. Groundswell focuses on supporting homeless people to address their health needs through their Homeless Health Peer Advocacy (HHPA) Project. HHPA was developed by the charity in 2010 and has delivered over 8,000 engagements supporting homeless people to address their unmet health needs.

The Application

This project is designed to provide homeless people with peer support to access mental health services and training to build resilience and well-being. Based on the charity's existing HHPA project they are looking to improve the skills and knowledge of their volunteers, staff and senior management to deliver Mental Health HHPA services across London. Your funding will pay for a project manager to oversee the project, training costs for the staff, volunteers and management committee and associated project costs. The budget for the project has been reduced after the organisation confirmed it had received funding from the Bupa Foundation to support this project.

The Recommendation

Groundswell is an established organisation delivering innovative health programmes with homeless people across London. This programme will allow them to expand their current HHPA service to deliver Mental Health Peer support programmes with homeless people across London. This closely fits with your Improving Londoners' Mental Health programme by allowing more homeless and transient people having access to mental health services and reporting improved well-being.

£135,000 over three years (£35,000; £50,000; £50,000) to contribute to the full time salary of the Project Manager, staff and volunteer training and associated running costs for the Mental Health HHPA project.

Funding History

None

Background and detail of proposal

Groundswell has been delivering its HHPA programme since 2010 and has had success in providing practical support for homeless people. HHPA is a peer support programme that supports homeless people to attend physical healthcare

appointments; reducing the use of A&E, missed appointments and unplanned admissions and resulting in improved health and well-being of the beneficiaries.

A Homeless Link survey in 2014 found that 80% of homeless people suffer from mental health issues. Groundswell is looking for your support to develop its HHPA programme to specifically target this issue. The charity is looking to use the same peer support model it uses for physical health to provide mental health interventions for homeless people across London. Your funding will provide training for staff, senior managers and volunteers and a project manager to oversee the three year implementation and delivery of the programme. The third year will include an evaluation of the programme which will provide the evidence base required to approach other funders and commissioners to continue the project.

Financial Information

Forecast income for 2016/17 £786,000 of which £668,000 (85%) had been confirmed as at 20 May 2016.

The low cost of generating funds that arises in 2014/15 is due to the charity not fully understanding what costs should be classified in this category, including the costs of the fundraiser. The figures for the latter years have been calculated appreciating the type of costs that should fall therein.

The charity's own targeted reserves policy is to achieve 4 months of running costs, including overheads and salaries. For 31 March 2015, the target therefore was £145,371. On this basis, 76% of their reserves were achieved, against the 61% shown below.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Current Year Draft	2016/17 Following Year Budget
Income and Expenditure	£	£	£
Income	558,683	734,656	786,000
Expenditure	543,719	730,162	754,600
Unrestricted Funds Surplus / (Deficit)	14,564	5,814	31,400
Restricted Funds Surplus / (Deficit)	400	(1,320)	0
Total Surplus / (Deficit)	14,964	4,494	31,400
Surplus / (Deficit) as a % of turnover	2.7%	0.6%	4%
Cost of Generating funds (% of income)	£2,185 – 0.4%	£50,399 – 6.8%	£36,100 – 4.6%
Free unrestricted reserves			
Free unrestricted reserves held at Year End	110,484	116,298	147,698
How many months' worth of expenditure	2.4	1.9	2.35
Reserves Policy target	181,240	243,384	251,532
How many months' worth of expenditure	4	4	4
Free reserves over/(under) target	(70,756)	(127,086)	(103,834)

MEETING 22/09/2016

Ref: 13384

ASSESSMENT CATEGORY - Making London More Inclusive

Highbury Roundhouse Youth and Community Centre

Adv: Sandra Davidson

Amount requested: £100,000

Base: Islington

Benefit: Islington, Hackney and Haringey

Amount recommended: £100,000

The Charity

Highbury Roundhouse (HRH) was established in 1974 to provide educational and recreational facilities for children and young people in and around the Highbury area. Since then, it has grown and developed into a thriving community centre, able to provide services local residents need to overcome the economic, social, environmental and health disadvantage they face. Services provided include a wide range of activities for children and young people; a luncheon club for older people; health and fitness classes; and under 5's services for families and child-minders. In addition, HRH provides a home for various community groups. Over 1,000 people benefit from weekly activities.

The Application

Highbury Roundhouse plans to rebuild a new community centre on the same site as the old building. HRH provided services from two buildings from the front and back part of the site at Ronald's Road Highbury. The building at the back, known as "bottle works" to local residents, was demolished in September 2013 by the local authority as it had become structurally unsafe. Since the organisation has continued to provide services from a number of temporary locations. Having commissioned an independent access audit and secured quotes for works, HRH seeks funding from City Bridge Trust towards access elements of the new centre on the existing site, including an 8 person lift, specialist fittings, furnishing and equipment.

The Recommendation

HRH is a highly-regarded and well used community resource. It works closely with local charities and community groups and encourages local people, particularly those from disadvantaged and disaffected communities, to engage in activities and events. Local people and community partners have been fully consulted on the rebuilding plans. The total cost of rebuilding the community centre is just under £3m of which £1.38 million has been raised to date. HRH is seeking support from a number of grant-makers. An application to The Big Lottery for £917,000 is expected to be considered favourably in September 2016. The Trust's donation would significantly enhance the charity's ability to increase the number of people it supports and to further engage disabled people as staff and volunteers. Planning permission has been granted with the intension of starting work as soon as the funds are in place.

£100,000 for access works to a purpose built community centre on its existing site.

Funding History

No grants since 1997

Ref: 12152242

Background and detail of proposal

The organisation plans to provide a state of the art community building that is fit for purpose and able to deliver projects, sports and services to the community. Over 14,000 people a year will benefit from additional activities delivered from the new building. The design plans include a large hall for sports and recreational activities, a dance studio, IT & heritage learning suite, café, and conference facilities.

Inclusivity is at the heart of this project, with the access provision planned; HRH will be able to run an even wider range of services and activities. The building will be fully accessible to all, further encouraging hard reach communities to access services.

Financial Information

Forecast income for 2016/17 (excluding funding for the new community centre) is £687,331 of which (50%) was secured as at 17th July 2016.

The Trustees are aware that their reserve holding is currently low, albeit it the charity managed to maintain a positive reserve position in recent years (at least since 2010) of over £25,000. The Trustees reviewed the reserves policy in April 2016 and recognise the need to generate increased income to build unrestricted free reserves. The cost of generating funds is based on a proportion of the Director's salary.

Year end at 31 March 2015	Notes	2014/15 Audited Accounts	2015/16 Draft Outturn/	2016/17 Current Year Forecast
		£	£	£
Income and Expenditure				
Income		613,943*	642,108**	687,331***
Expenditure		568,921	608,748	676,056
Unrestricted Funds Surplus / (Deficit)		8,314	7,191	8,703
Restricted Funds Surplus / (Deficit)		36,708	26,169	2,572
Total Surplus / (Deficit)		45,022	33,360	11,275
Surplus / (Deficit) as a % of income		7.3%	5.2%	1.6%
Cost of Generating funds (% of income)		7,012 (1.1%)	4,868 (0.7%)	5,097 (0.7%)
Free unrestricted reserves				
Unrestricted free reserves held at Year End		35,278	42,469	51,172
How many months' worth of expenditure		0.74%	0.84%	0.91%
Reserves Policy target		142,230	152,187	169,014
How many months' worth of expenditure		3	3	3
Free reserves over/(under) target		(106,952)	(109,718)	(117,842)

* Excludes £26,858 of New Building Funding.

** Excludes £126,605 of New Building Funding.

*** Excludes £1,632,295 of New Building Funding.

Ref: 12152242

MEETING: 22/09/2016

Ref: 13344

ASSESSMENT CATEGORY - Making London More Inclusive

Kith & Kids

Adv: Shegufta Rahman

Base: Haringey

Amount requested: £125,057

Benefit: Haringey

Amount recommended: £126,000

The Charity

Kith & Kids (K&K) was established nearly 50 years ago by families who had children with autism or profound and multiple learning disabilities (PMLD). The organisation supports families to achieve empowerment and social inclusion for children with learning disabilities, and the wider family unit. K&K provides training, social development projects and activities for children and young people who have autism or PMLD. The charity employs seven full-time and four part-time employees, but is able to support 250 families each year, due to a delivery model which encourages families using the services to put something back into the organisation. This includes volunteering at its activities and schemes, and families supporting each other.

The Application

K&K is seeking funding towards the cost of running their 'Independent Living and Social Inclusion' project for people with autism, learning disabilities and their families. You are asked to fund the salary of a full-time Adult Services Coordinator and associated project running costs.

The Recommendation

K&K has established itself as a user-led charity with a strong self-help ethos built into its services. The organisation has an impressive portfolio of 250 active volunteers who are crucial for the delivery of its services, and each member of staff started at the organisation as a volunteer.

£126,000 over three years (£41,000, £42,000, £43,000) for the full-time salary of an Adult Services Coordinator, together with associated project running costs.

Funding History

Meeting Date	Decision
04/06/2009	£74,500 over two years (£37,000; £37,500) towards the costs of a service supporting young disabled people into adulthood.

Background and detail of proposal

K&K reports that around 50% of adults with autism or learning disabilities still live with their parents well beyond the age of 19; with one third living with parents aged 70+. The organisation also reports that since 2009/10 there has been a steady increase in the number of adults with a learning disability who live in their own home or with their family. Whilst living with parents can provide stable accommodation, there is a risk of the whole family becoming isolated. A shortage of suitable accommodation with the support required to live more independently becomes a more acute problem when parents start ageing and grow less able to support their children's needs. The Government's Think Autism update to its adult autism strategy in 2014 reported "Autism is neither a learning disability nor a mental health problem, although mental health problems can be more common among people with autism

and it is estimated that one in three of adults with a learning disability also have autism". The lack of social interaction and stimulation resulting from home isolation and the lack of day services often results in significant behavioural difficulties and sometimes even violence. This can often be accompanied by, or due to, depression caused by their social isolation, resulting in increased pressure on their parents.

K&K is unique in recognising the needs of people with autism or PMLD beyond the age of 25. For parents/family carers of adults wishing to access this service, there will be on-going, individual support to explore and secure Supported Living arrangements; to improve current unsatisfactory arrangements; to help older siblings to increasingly take over the care role from their parents; and to provide crisis advocacy where necessary. For parents of young people accessing the project, there will be emotional and practical support for preparing a successful transition from secondary school, followed by identifying suitable 19+ services, and agreeing the level of support and funding required.

Financial Information

Total forecast income for the current year ending 31st March 2017 is £521,550 of which £373,375 (72%) had been confirmed by 17 August 2016. The charity anticipates a significant increase in income this current year due to more grant applications submitted to funders for consideration. The cost increase in 2016/17 includes the opening of a second shop.

Unrestricted free reserves held at 31st March 2015 were £140,712, which is equivalent to 3.5 months' worth of expenditure and within 3 – 6 months' worth of total expenditure using the calculation in the table below. The charity's actual reserves policy target for 2014/15 was 3 months of 'running' costs, to be increased to 6 months running costs going forward. Therefore the reserves held are more positive than shown below.

Cost of generating funds in 2016/17 is forecast to reduce as K&K moves towards a model of income generation with less events fundraising, which has been declining.

Year end at 31 March	2014-15 Audited Accounts	2015-16 Draft Accounts	2016-17 Budget
	£	£	£
Income and Expenditure			
Income	491,941	488,996	521,550
Expenditure	479,545	502,090	521,400
Unrestricted Funds Surplus / (Deficit)	4,618	(30,105)	150
Restricted Funds Surplus / (Deficit)	7,778	17,011	0
Total Surplus / (Deficit)	12,396	(13,094)	150
Surplus / (Deficit) as a % of turnover	2.5%	(2.7%)	0%
Cost of Generating funds (% of income)	49,737 (10.1%)	44,165 (9%)	37,000 (7.1%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	140,712	110,607	110,757
How many months' worth of expenditure	3.52	2.64	2.55
Reserves Policy target	119,886 – 239,772	125,523 – 251,046	130,350 – 260,700
How many months' worth of expenditure	3.0 – 6.0	3.0 – 6.0	3.0 – 6.0
Free reserves over/(under) target	20,826-(99,060)	(14,916)- (140,439)	(19,593)- (149,943)

MEETING: 22/09/2016

Ref: 13462

ASSESSMENT CATEGORY - Making London More Inclusive

Noah's Ark Children's Hospice

Adv: Ciaran Rafferty

Base: Barnet

Amount requested: £132,632

(Revised request: £121,510)

Amount recommended: £120,000

Benefit: Barnet, Enfield,

Haringey, Camden, Islington

The Charity

Noah's Ark Children's Hospice was established in 1999 as a "hospice at home" service – providing support to children and their families in their homes and in the community, in the absence of a physical hospice building. Its current work is still provided in clients' homes although plans are advanced to construct a hospice building, the fundraising for which has raised £6.5m to date and will trigger building works when it reaches £7.9m (anticipated in mid 2017).

The Application

This application is for the costs of providing music and other activity-based therapies to children and young people. In the original application the charity had proposed the employment of a full-time music therapist. This has recently been amended to include, now, a part-time (3dpw) Music Therapist plus 2 dpw of a Drama & Movement Therapist. Music/arts based therapy, delivered by qualified professionals, will help children with complex physical, emotional, cognitive and social developmental challenges. The work will be delivered within the wider family context so that parents and siblings can be part of creating positive experiences and memories.

The Recommendation

Noah's Ark has developed an impressive range of hospice-at-home services for terminally ill children and their families. Many of these services are supported by an army of dedicated and fully trained volunteers, overseen by qualified professionals and clinicians. With this proposal a music therapist will provide a tailored service as part of a holistic care programme for up to 60 seriously unwell and disabled children per year. Each session will be led by the child's needs and monitored and reviewed on an individual basis. Since the application was submitted some funding from an additional source has been secured, hence the revised request (as appended to the application form):

£120,000 over three years (3 x £40,000) for the salary of a p/t (3dpw) Music Therapist plus 2 dpw of a Drama & Movement Therapist, plus related activity costs for work with London children with complex needs and disabilities.

Funding History

None in past ten years.

Background and detail of proposal

One of the strengths of the Hospice's work with terminally ill and/or disabled children is its consideration of the whole family, albeit with the focus on the child. The charity recognises the value of creative therapies (eg music, art, play) as they provide

opportunities for children to develop social, emotional and physical skills and much-needed resilience. The charity is always looking to refine its work and to make it ever more relevant and effective – for example, by harnessing new technology where it might help a child to be more involved in interacting with its family. Underpinning this, is work to recruit, train and support volunteers who can assist the therapists and help the project reach more people and be more sustainable in the longer term. By providing family-based activity, this project will help create happy and long-lasting memories for parents and siblings, to help them cope with the tougher times that lie ahead. As a project it is well thought through, expertly delivered and managed, and with considerable impact and benefit for children and families.

Financial Information

Forecast income in the current year is £1.68m of which £908,737 (54%) is confirmed as at 17th August 2016. These figures exclude the capital appeal.

The cost of generating funds in 2015 equated to c40% of turnover and includes costs associated with the major capital appeal for the new hospice whereas the forecast figure shown for 2016 does not. The costs shown include the operational costs of three shops.

Whilst free reserves are quite low in relation to the target to hold 3 months' operating costs the charity aims to build these further in 2017 and 2018 to reach the desired level of £350,000. Donations received for the ongoing capital appeal are not included within these free reserves but some of them carry permission by the donor to be made available for general revenue if necessary.

Year end at 31 December	2015 Audited Accounts £	2016 Current Year Forecast £
Income and Expenditure		
Income	2,027,248	1,681,000
Expenditure	1,638,483	1,538,085
Unrestricted Funds Surplus / (Deficit)	123,608	77,217
Restricted Funds Surplus / (Deficit)	265,157	65,698
Total Surplus / (Deficit)	388,765	142,915
Surplus / (Deficit) as a % of turnover	19.2%	8.5%
Cost of Generating funds (% of income)	827,319 (41%)	475,034 (28.3%)
Free unrestricted reserves		
Unrestricted free reserves held at Year End	172,800	164,000
How many months' worth of expenditure	1.3	1.3
Reserves Policy target	409,620	384,521
How many months' worth of expenditure	3	3
Free reserves over/(under) target	(236,820)	(220,521)

MEETING 22/09/2016

Ref: 13343

ASSESSMENT CATEGORY - Making London More Inclusive

Play, Adventure and Community Enrichment (PACE) Adv: Joan Millbank

Amount requested: £96,672

Base: Camden

Benefit: Camden

Amount recommended: £96,500

The Charity

Play, Adventure and Community Enrichment (PACE) was founded in 2011 by a group of parents with disabled children living in Camden. PACE works with children and young people aged up to 18 years, including those with moderate to severe disabilities, siblings and others who are drawn from within Camden's socio-economic and cultural backgrounds. The nature of disability includes autistic spectrum disorder, Down's syndrome, profound multiple learning difficulties, cerebral palsy, Global Development Delay, sensory impairment and speech delay. Current services include integrated after-school clubs and holiday play schemes, overnight short breaks provision for disabled users, mentoring services for children with and without disabilities at risk of exclusion from school, and early years' childcare provision.

The Application

PACE is seeking a three year grant towards the cost of providing dedicated art workshops to engage and benefit children aged 7 to 14 years old. The workshops will introduce children to a range of arts activities and mediums, address a gap in service within the age group and specifically the southern part of Camden, and by doing so extend and complement other children's arts provision, for example, Camden Arts Centre. In line with the charity's integrative approach 75% of children benefiting will be disabled; you are being asked to contribute towards these costs. The remaining places will be available to other children including siblings, children with other needs and children on care plans. These places will be paid for via fees. PACE will fund the independent evaluation from other funding.

The Recommendation

Although a relatively new organisation PACE has built a strong track record for service innovation and delivery. They run Camden's play centres and short break service with council funding. In 2017 they will provide 30 hour per week nursery day care provision. PACE presents as an agile organisation steered by an experienced board who understand the need to build sustainability while keeping true to core purpose. At the assessment meeting PACE confirmed that the cost of independent evaluation will be met from other funding.

£96,500 (£31,400; £31,500; £33,600) towards the Artist in Training programme costs for session salaries and running costs (excluding evaluation) specifically to benefit disabled children.

Funding History

None.

Background and detail of proposal

The Artist in Training project will provide an opportunity and enable children aged 7 to 14 years to experience and learn from a range of arts activities over 3 years. Initial assessments will identify the level of support required (from 1: 1 to 1:4 child to

staff/volunteer ratio) for 150 children (75% disabled) to participate in a rolling programme of Saturday workshops where the children will engage in a range of arts mediums and then hone their skills and interest through (up to) a further 5 afterschool sessions. All participants will be involved in curating an annual exhibition to showcase their work to family, friends and the wider community. A bi-monthly user forum will inform project development. In addition at least 5 young participants (minimum 4 disabled young people) will be supported to act as mentors in future sessions; this approach will support individuals to both develop and share their skills. Benefits include improved confidence, social skills and sense of wellbeing, as well as development of artistic, technical and organisational skills. Independent formative evaluation will take place, paid for by another funder. .

Financial Information

Forecast income in the current year is £791,582 of which £747,422 (94.4%) had been raised at August 22nd. Budgeted income for 2016/17 is £791,065 of which £392,178 (49.6%) has been secured through grants and contracts at August 2016, and the remainder is expected to be generated through fees and charges from established and new services.

In March 2016 the charity increased its free reserves policy to six months to help protect services. A designated sustainability fund of £150,000 for continuing existing services to vulnerable young people will be drawn down if needed.

The charity's accounts do not state the cost of generating funds, although this will be included in future accounts. The figure for 2016/17 was calculated based on time spent by the Strategic Manager in preparing bids.

Year end - 31 August	2014/15 Audited	2015/16 Current Year Budget	2016/17 Current Year Budget
	£	£	£
Income and Expenditure			
Income	860,152	791,582	791,065
Expenditure	705,416	777,400	772,500
Unrestricted Funds Surplus / (Deficit)	157,921	14,182	18,565
Restricted Funds Surplus / (Deficit)	(3,185)	0	0
Total Surplus / (Deficit)	154,736	14,182	18,565
Surplus / (Deficit) as a % of turnover	18%	2%	2%
Cost of Generating funds (% of income)	0%	0%	0.5%
Free unrestricted reserves			
Unrestricted free reserves held at Year End	388,547	402,729	421,294
~ how many months' worth of expenditure	6.61	6.22	6.54
Reserves Policy target	235,139	388,698	386,250
~ how many months' worth of expenditure	4	6	6
Free reserves over target / (under target)	153,408	14,031	35,044

MEETING: 22/09/2016

Ref: 13349

ASSESSMENT CATEGORY - Making London More Inclusive

South London Fine Art Gallery and Library

Adv: Julia Mirkin

Amount requested: £100,000

Base: Southwark

Benefit: Southwark

Amount recommended: £100,000

The Charity

South London Fine Art Gallery and Library (SLG) was founded in 1890 by a Victorian philanthropist as a free public gallery and library for "the working people of south London". SLG is based between five neighbouring housing estates in Peckham and is within a one mile radius of 61 schools. In addition to the galleries, SLG screens films, hosts talks and has a book shop, café and garden. Annual attendance is 130,000 with an additional 8,000 people participating in education activities. The participation programme comprises family workshops, after school clubs for looked after children in Southwark, and community and youth groups. The gallery's 'Art Assassins' is a group for 14-21 year olds, who meet regularly to collaborate with artists, designers, filmmakers and curators on projects. SLG hosts three residencies per year with professional artists and a further one with a recent graduate. The permanent collection includes over 6,000 works, comprising 20th-century and modern prints, watercolours, drawings, lithographs, ceramics and textiles; it includes eminent artists such as Gilbert & George, Anselm Kiefer, Tracey Emin, Sarah Lucas and Keith Tyson. Gallery staff offer free daily tours of the current shows at 1pm and there is late closing on Wednesdays and on the last Friday of every month. All exhibitions and education activities offered by SLG are offered free of charge.

The Application

SLG requests funding for access works to its newly acquired building, the Grade II former Peckham Road Fire Station, approximately 100 metres from the existing site, and unexpectedly donated by an anonymous philanthropist.

The Recommendation

The current SLG site, which has been made accessible with your support, is overcrowded as audience targets have been exceeded. The organisation, therefore, has demonstrated its ability to work with local people and develop new audiences, underpinning its support from Arts Council England. SLG has also demonstrated its ability to raise funds for and deliver large-scale capital projects.

The commitment to raising the £1.56m fund to support programming and running costs for the first five years of operations at the Fire Station, shows SLG adopting a realistic approach to managing the new expanded site and associated programme, which minimises the risks of the project in the longer-term.

£100,000 towards access works, including installation of a platform lift and contributing to the costs of accessible toilets and power-assisted doors.

Funding History

Meeting Date	Decision
06/09/2007	£100,000 towards the cost of disabled access facilities in the new extension to the South London Gallery.
29/01/2004	£90,000 towards the cost of disabled access provision at the South London Gallery, subject to signed audited accounts for 2002/2003.

Background and detail of proposal

The former Peckham Road Fire Station, built by Edward Cresy Junior – student of George Smith of Mercers' Hall - is London's earliest surviving purpose-built fire station and was in operation between 1867 and 1925. The building is listed, which means it is considered to be of special architectural or historic interest; it is also, however, on the Heritage at Risk Register, a listing of buildings at risk and in need of safeguarding for the future. By incorporating the fire station into SLG – a public institution - the trend towards privatisation that comes with rapid gentrification in London is being managed with greater consideration of the interests of local people.

Over-crowding at weekends, fully-booked events and the inability to meet demand from schools, community groups and arts partners, is partly attributed to the success of SLG's programmes and community engagement; it is also attributed to the increased profile following the gallery's expansion in 2010. A thorough analysis and due diligence exercise determined that the restored fire station would meet SLG's growing space needs, rendering the gift of the fire station as particularly timely. Having decided to accept the gift, SLG embarked on a £2.436m capital project to retain the building's historic features whilst converting it into an accessible and energy-efficient contemporary art space. In addition to the capital costs, SLG is committed to raising an additional £1.564m to establish a fund to support programming and running costs for the first five years of the fire station's operations. The total fundraising target, therefore, including capital costs of £2.436m (of which £229,510 is specifically for access works), and establishing a fund of £1.564m, is £4m. The Heritage Lottery Fund awarded a development grant of £254K for additional fundraising, project management and administrative support during the fundraising campaign; it also pledged £1.65m towards the total project cost of £4m, subject to SLG raising £1.564m match-funding by November 2016. As of 17.08.16, SLG has secured £1,269,000 towards its match-funding target, leaving a shortfall of £291,411 to be raised by November to release the HLF grant. Pending applications, including this application, total £285K; SLG aims to raise a further £10K in income from donations.

The new space will double SLG's floor space and allow it to reach a total of 260,000 visitors annually (85% London based) and double the number of disabled people visiting the gallery. Spaces specifically for community use will host SLG's disability arts programme and a traineeship scheme to target young people from under-represented groups to careers in the arts. An archive about the fire station's history will be located in the new gallery and a volunteer scheme, specifically designed to engage volunteers in the management of the archive, will be initiated. The expanded programme will allow SLG to explore new funding sources and the increased profile will attract new potential donors, helping to secure SLG's long-term sustainability.

Building work is scheduled to commence in November 2016 and the project is due for completion by April 2018, with the planned opening scheduled for June 2018.

Financial Information

Of the £2,757,792 Forecast income in 2016/17, £1,718,820 (62%) had been confirmed by 17 August 2016.

In terms of the Fire Station project (part capital and part revenue), as at 17 August 2016, only £295k (including this application) of a total of £1.56million needs to be secured as matched funding for the HLF to release their contribution of £1.65million.

Funding applications to secure the balance are pending with Wolfson Foundation, Clore Duffield, Fidelity and the Foyle Foundation. On completion of the capital element of the Fire Station project, the charity will be able to draw on project funds of £800k raised for revenue purposes. The charity considers there is potential to invest monies raised for the revenue funding phase to extend the lifespan of supporting and developing the related activities beyond the planned 5 years.

The charity's reserves policy target is to achieve 3 months of 'unrestricted running costs'. At £200,000 this equates to between 1 and 1.5 months of total expenditure over the 3 years which is comparatively low. However, the charity has advised that it has been able to maintain positive free reserves at a level of over £45,000 since at least 2010, they have successfully delivered another significant capital project in that time, their existing operations can continue without interruption, Arts Council core funding is confirmed until at least 2018 and expected to be renewed and that they have ongoing support from other bodies including Southwark Council.

Whilst the charity considers that it has sufficient free reserves to maintain its operations, it does have a property which could realise a surplus of £200,000 should it need to be sold to support its activities.

The cost of generating funds reduces in 2016/17, due to fundraising for the Fire Station project winding down, towards a level that the charity considers a more normal level. The reduction is also partly attributed to the charity seeking more income from the expanded charitable activities to be undertaken.

Year end at 31 March	14/15 Audited Accounts	15/2016 draft accounts	2016/2017 Forecast
Income	1,344,106	2,100,167*	2,757,792*
Expenditure	1,605,989	1,534,484	2,398,299**
Unrestricted Funds Surplus / (Deficit)	(110,730)	(34,578)	(43,400)***
Restricted Funds Surplus / (Deficit)	(151,153)	600,261	402,893
Total Surplus / (Deficit)	(261,883)	565,683	359,493
Surplus / (Deficit) as a % of turnover	(19.48%)	26.94%	13.03%
Cost of Generating Funds (% of income)	252,723 (18.8%)	187,040 (8.9%)	165,000 (6%)
Unres free reserves at Yr End	51,827	75,229	75,229***
Months' worth of expenditure	0.38	0.59	0.38
Reserves Policy target	£200,000	£200,000	£200,000
Months' worth of expenditure	1.5	1.6	1.0
Free reserves over/(under) target	(148,173)	(124,771)	(124,771)

* 2016/17 includes funding towards the Fire Station project of £1.1m (2015/16 £723k) and for other capital projects £195k (2015/16 £128k)

** 2016/17 includes Fire Station capital costs of £703k (2015/16 £186k) and other capital project costs of £235k (2015/16 £126k).

***Unrestricted deficit matched fully by utilisation of designated funds available. Designated funds remaining at 31 March 2016 are predicted to be £43,400.

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MEETING: 22/09/2016

Ref: 13295

ASSESSMENT CATEGORY - Making London More Inclusive

St Peter's Bethnal Green

**Adv: Jack Joslin
Base: Tower Hamlets
Benefit: Tower Hamlets**

**Amount requested: £100,000
(Revised Request: £99,620)
Amount recommended: £87,620**

The Charity

St Peter's Bethnal Green became a registered charity in 2013 but has stood as a Church of England parish church since 1841, aiming to meet the spiritual, social and cultural needs of the community. In addition to religious services and other activities its current social/community offering includes: SPEAR an award-winning coaching programme helping disadvantaged young people into employment or training; and a gardening club. It also hosts meetings of local community groups; operates as a collection centre for Tower Hamlets Foodbank; and provides facilities for the local Parish Nurse to provide general health advice and education.

The Application

St Peter's Bethnal Green is a Grade II listed church in Tower Hamlets. Decades of underinvestment in the fabric of the building have reached the point where a major refurbishment is now necessary. This application is informed by a recent access audit, supported by City Bridge Trust, which outlined a number of improvements that could be made to the building to improve its accessibility. Funding is sought to improve the access of the building and construct a new accessible toilet close to the entrance. This will be the first part in a tiered project to improve the facilities and renovate the church.

The Recommendation

St Peter's Bethnal Green is a community hub sitting right in the heart of Bethnal Green. In addition to being a place of worship the church hosts employment and training courses for local young people, offers a parish nursing scheme and is regularly utilised by other community organisations in the area. This application closely fits your making London More Inclusive priority as it will be providing access improvements to an existing community building. A revised project budget, submitted by the organisation, has been included in Appendix A to the application form. Funding is recommended at a reduced rate as the applicant applied for contingency costs on top of the access improvements and related project costs, which falls out of your policy.

£87,620 for access improvements to St Peter's Bethnal Green.

Funding History

Meeting Date	Decision
26/11/2015	£1,683 for the costs of commissioning an independent access audit and appraisal and related works management.

Background and detail of proposal

In 2015 the governing body of St Peter's considered several options for the future of the site. The building has been in decline and is in need of improvements in order to make it more welcoming and inclusive to all members of the local community. It was decided to proceed with a multi-million pound Heritage Lottery Fund project to completely overhaul the building. Unfortunately this fell through due to rising building costs and it was decided by the board to pursue a smaller more discreet refurbishment programme.

This application is to fund the first phase of the tiered refurbishment project. Your funding is sought to build a new accessible toilet facility; improve the accessibility of the entrance with a power-assisted door and ramps; installation of a hearing loop; and associated building costs. The first phase of the project is separate from the rest of the planned refurbishment that will take place in stages when funds are available.

Financial Information

Forecast income for the 31 December 2016 is £275,355 of which £198,898 (72%) was confirmed as at 30 June 2016.

2015 income included initial stage funding of £96,265 from the Heritage Lottery Fund and expenditure included a spend of £116,776 on the design phase of the original proposed development. This project was aborted in 2016 as the Heritage Lottery Fund advised the church to withdraw from the development phase as they were not in a position to proceed to the delivery phase.

Cost of generating funds in 2014 and 2015 relate to costs of providing hire and license facilities. 2016 includes these costs together with an allocation of the cost of a part time fundraiser and other direct fundraising costs. The church has taken on board the need to allocate costs accordingly going forward.

Year end at 31 December	2015 Independently Examined Accounts £	2016 Budgeted £
Income and Expenditure		
Income	344,690	275,355
Expenditure	361,689	275,183
Unrestricted Funds Surplus / (Deficit)	(1,616)	5,261
Restricted Funds Surplus / (Deficit)	(15,383)	(8,089)
Total Surplus / (Deficit)	(16,999)	(2,828)
Surplus / (Deficit) as a % of turnover	(4.9%)	(1.0)%
Cost of Generating funds (% of income)	20,613 – 6%	26,540 – 1.8%
Free unrestricted reserves		
Free unrestricted reserves held at Year End	46,718	51,979
How many months' worth of expenditure	1.5	2.3
Reserves Policy target	90,420	68,793
How many months' worth of expenditure	3	3
Free reserves over/(under) target	(43,702)	(16,814)

MEETING 22/09/2016

Ref: 13502

ASSESSMENT CATEGORY - Older Londoners

Age UK Richmond Upon Thames

Adv: Sandra Davidson

Base: Richmond

Amount requested: £112,238

Benefit: Richmond

Amount recommended: £102,000

The Charity

Age UK Richmond upon Thames (AUKRuT) is a well-established voluntary sector organisation supporting the interest of older people through a range of information and support services. It provides a free helpline, giving advice on money and benefits; it runs three social centres, allowing older people to take part in a range of social activities and exercise classes; and a handy person service, offering assistance with practical jobs around the home and garden. It supported over 9,800 older people during 2015-16 on a one-to-one basis, an increase of 28% on the previous year.

The Application

AUKRuT is requesting three-year funding to continue and develop its Community Services activities for people 75 years and above. The project will provide a suite of opportunities in a variety of locations across the borough for people 75+ with a strong focus on those who are in times of transition e.g. have suffered bereavement, retirement, divorcees, or have poor health.

The Recommendation

AUKRuT is the largest independent provider of specialised services for older people in the London Borough of Richmond upon Thames and has an excellent track record of delivering quality services. Your funding, if awarded, will allow AUKRuT to build on the success of the Community Services Team, meeting the needs of an ageing population. The amount recommended is less than the amount requested as the activity costs appear to be on the high side. The intended outcomes remain the same. A grant is recommended:

£102,000 over three years (£33,000; £34,000; £35,000) towards the salary of a part-time Community Services Co-ordinator (1dpw) and related activity and support costs for a project working with isolated older people aged 75 plus.

Funding History

Meeting Date	Decision
30/06/2011	£106,000 over three years (£35,000; £35,000; and £36,000) towards the salary, activity and support costs of an Outreach Coordinator (2.5 days per week) and a Volunteer Coordinator (1 day per week).

Background and detail of proposal

Richmond upon Thames is a mixed borough, principally urban, with a mix of population centres, some with in areas of significant poverty and deprivation and other areas being populated by a high proportion of single older people (often asset

rich, cash poor). The borough's Public Health department recently estimated by 2020, the number of people living alone will increase by 23% for older people, of which 18% will be over 75 years. AUKRuT has shown there is a clear need for services for those over 75+ for whom loneliness and isolation is one of the biggest cause of poor health and depression. Building on the success of an outreach service called "The Wellderly Project" (previously funded by the Trust) the charity has developed its programme of activities to engage and identify older people 75+. Activities include 'Man with a Pan' cookery classes, golf, health walks, nutrition workshops, and social activities. With 1.8FTE staff and 30 volunteers on this project, the charity plans to reach over 500 older people 75 plus annually.

Financial Information

Forecast income for 2016/17 is £1,263,758 of which £1,001,800 (79%) was confirmed as at 16 August 2016. The cost of generating funds relates to the trading subsidiaries' expenditure and does not include any costs incurred directly by the charity. The charity have identified that they are incurring costs of generating funds in the charity itself of approximately £12,000 per annum and will adapt their future financial statements accordingly. Trading costs are likely to vary year on year depending on the need for the assistance offered through Handyperson services (including Help at Home).

The charity's Business Plan proposes a target of holding free unrestricted reserves equivalent to 6 months' worth of operating expenditure.

Year-end at 31 March 2015	2014/15 Audited	2015/16 Draft Accounts	2016/17 Current Year Forecast
	£	£	£
Income and Expenditure			
Income	1,279,005	1,352,412	1,263,758
Expenditure	1,279,156	1,300,911	1,284,700
Unrestricted Funds Surplus / (Deficit)	(151)	51,501	(20,942)
Restricted Funds Surplus / (Deficit)	0	0	0
Total Surplus / (Deficit)	(151)	51,501	(20,942)
Surplus / (Deficit) as a % of turnover	(0%)	3.8%	(1.7%)
Cost of Generating funds (% of income)	131,211 (10.2%)	199,677 (14.8%)	137,665 (10.9%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	354,897	406,398	385,456
~ how many months' worth of expenditure	3.33	3.75	3.6
Reserves Policy target	639,578	650,455	642,350
~ how many months' worth of expenditure	6	6	6
Free reserves over target / (under target)	(284,681)	(244,057)	(256,894)

MEETING: 22/09/2016

Ref: 13517

ASSESSMENT CATEGORY - Older Londoners

Chinese National Healthy Living Centre

Adv: Ciaran Rafferty

Base: Westminster

Amount requested: £103,000

Benefit: London-wide

Amount recommended: £80,000

The Charity

Chinese National Healthy Living Centre (CNHLC) is based in a local health centre, in the heart of the Chinese community in Soho. It was established in 1987 to promote healthy living and reduce health inequalities and currently acts as a bridge between the Chinese community and mainstream services. Although its work has a strong focus on London it does provide services in other parts of the UK, whilst many of its resources are available nationally.

The Application

This application is for two years' continuing support of the London Chinese Dementia & Alzheimer's Project, which you have funded for three years to date (the current grant ends December 2016). The project provides a range of services to support those with dementia and their families and carers. It aims to increase awareness and knowledge of the condition; reduce stigma; and provide practical support. Monitoring of the grant and the work to date has been impressive. As one of very few health-focused charities serving this community pan-London it is reasonable for you to consider the project as strategic and eligible for a further two years' support.

The Recommendation

In the next two years – should you approve the request – the charity would continue its work with existing clients (as many need on-going support) but would also be able to serve new clients and new needs, in part by recruiting new volunteers to expand the befriending element. (Befrienders are important to assist people to and from the support and health services as many are unable to use public transport on their own.) The charity also works very closely with the Alzheimer's Society and, with their assistance, would incorporate a baseline study and evaluation of the impact of the project which in itself would increase the ability to access funding beyond 2018. The amount recommended is less than that requested as the organisation holds sufficient free reserves to make a significant contribution to the costs of this project.

£80,000 over two further years (2 x £40,000) for the salary of a f/t Co-ordinator plus running costs of the London Chinese Dementia & Alzheimer's Project, conditional on the receipt of a satisfactory report for the final year of the current grant.

Funding History

Meeting Date	Decision
04/09/2013	£145,000 over three years (£50,000; £45,000; £50,000) for the salary of a f/t Co-ordinator plus running costs of the London Chinese Dementia & Alzheimer's Project.

Background and detail of proposal

If dementia is diagnosed early enough there are many things that can be done to help sufferers and their families and to improve their quality of life. Language, cultural differences, and a great stigma amongst the Chinese community present major obstacles to getting early diagnosis and subsequent treatment and support. In London there are almost 8,000 Chinese people aged 65 or above and this figure is set to rise as a result of waves of immigration from the 1950s – 1970s. Many of this older generation have very poor English language skills and are of limited financial means. The practice within this community is for families to look after their elders – but where there may be an incapacity or disability it is also common for this to be kept very private, to the point where help which could be available is not called upon. Also, with the increasing paucity of affordable housing in the capital, fewer family members are able to live close enough to their parents/elders to provide day-to-day support. This increases the demand on, and need for, services such as those offered by CNHLC. The organisation is highly regarded amongst the Chinese community in London and, given its strong links with statutory health services, is ideally placed to provide this project.

Financial Information

Forecast income in the current year is £207,000 of which £166,500 (80%) is confirmed as at 19th August 2016.

The cost of generating funds is estimated as equivalent to 25% of the Director's time/salary spent in fundraising.

Income fell in 2015/16 due to some grants and contracts ending. Current year income is forecast to rise to previous levels.

Year end at 31 March	2014/15 Independently Examined Accounts	2015/16 Draft accounts	2016/17 Current Year forecast
	£	£	£
Income and Expenditure			
Income	213,387	151,996	207,000
Expenditure	212,996	146,995	207,000
Unrestricted Funds Surplus / (Deficit)	5,391	(820)	0
Restricted Funds Surplus / (Deficit)	(5,000)	5,821	0
Total Surplus / (Deficit)	391	5,001	0
Surplus / (Deficit) as a % of turnover	0.2%	3.3%	0%
Cost of Generating funds (% of income)	12,241 (5.7%)	12,245 (8%)	13,000 (6.3%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	216,906	216,086	216,086
How many months' worth of expenditure	12.2	17.6	12.5
Reserves Policy target	106,498	73,497	103,500
How many months' worth of expenditure	6	6	6
Free reserves over/(under) target	110,408	142,589	112,586

MEETING: 22/09/2016

Ref: 13426

ASSESSMENT CATEGORY - Reducing Poverty

Cardinal Hume Centre

Adv: Sandra Davidson

Base: Westminster

Amount requested: £71,505

Benefit: Westminster

Revised request: (£108,836)

Amount recommended: £108,900

The Charity

The Cardinal Hume Centre (CHC) was established in 1986 as a direct response to the high numbers of homeless young people sleeping on the streets and families living in inadequate bed and breakfast accommodation. Over the years, it has expanded its work to welcome individuals of all ages from the local community and have developed a suite of services to respond to a wide range of needs. The Centre now offers six principal service packages: residential services for homeless young people; family services for children and families; immigration advice and advocacy; housing, welfare rights and money management advice and advocacy; employment learning support; English classes and skills training. Over 300 clients visit the centre on a weekly basis.

The Application

The original application sought a contribution towards a part-time Housing Officer and an Assessment Officer post. Following discussion with your officer at assessment, CHC now seeks three year funding for a full-time Housing and Advice Worker to continue to provide and co-ordinate a structured advice and information service around complex housing and welfare benefits. The revised breakdown is appended to the application.

The Recommendation

CHC has a wealth of experience in supporting the most disadvantaged in the community and has an excellent reputation for the services it provides. It works closely and collaboratively with key organisations including St. Martin-in-the Fields, Salvation Army, and the Mary Ward Legal Centre, to name a few. The charity has seen a significant increase in the demand for services in the past two years, with people facing an unprecedented period of change with a number of government policy decisions having a direct impact on livelihoods and well-being. There has been a particular increase in the number of people with very complex and chaotic lives, living with multiple social, health and personal issues - seeking help. In the last year, CHC successfully closed 180 welfare and housing advocacy cases with an 80% success rate challenging local authority decisions.

£108,900 (3 x £36,300) over three years for the salary and on-costs of a full-time Housing Advice Worker.

Funding History

Meeting Date	Decision
17/11/2011	£60,000 over three years (3 x £20,000) towards the salary of the Cardinal Hume Centre's ESOL Coordinator.
05/10/2006	£49,500 over three years (£16,000; £16,500; £17,000) towards supporting young parents in housing need.

Background and detail of proposal

Westminster has the highest private rented sector and one of the highest rates of homelessness in the country. 25% of all rough sleepers in England are in Westminster (Homeless Charity Connection at St. Martin-in-the Fields). Policy changes in the welfare and housing has seen a significant accumulative impact on the growing number of service users. The Centre predicts over the next three years more people will find themselves living in increasing poverty with many forced into homelessness and destitution. The project aims to prevent household evictions and improve the economic well-being of tenants, and increase the outreach service working with clients on a one-to-one basis. The team of four paid advisory staff offer information, guidance and advice for 32 hours per week Monday-Friday. Each client is greeted and triaged by a team of volunteers before meeting an advisor. Your funding, will allow the Centre to continue and enhance its support to clients accessing the service. It is estimated that 129 clients will access the service each year.

Financial Information

Forecast income in the current year is £2,547,836 of which £931,881 (36.5%) had been raised by 17th August 2016. The charity advises that expenditure increased in 2015/16 following the recruitment of new members of staff. Budgeted income for the current year is expected to decrease due to the current challenging environment. Future plans for the charity include increasing voluntary income and maximising the charity's 30th Anniversary this year.

The cost of generating funds is lower in 2016/17 as the charity does not calculate the support cost allocation until the end of the year.

Year end at 31 March	2014/15 Audited Accounts	2015/16 Audited Accounts	2016/17 Current Year Forecast
Income and Expenditure	£	£	£
Income	2,690,000	2,678,000	2,547,836
Expenditure	2,619,000	2,644,000	2,678,865
Unrestricted Funds Surplus / (Deficit)	208,000	34,000	(131,029)
Restricted Funds Surplus / (Deficit)	(137,000)	0	0
Total Surplus / (Deficit)	71,000	34,000	(131,029)
Surplus / (Deficit) as a % of turnover	2.6%	1.3%	(5.1%)
Cost of Generating funds (% of income)	411,000 (15.3%)	405,000 (15.1%)	380,740 (14.94%)
Free unrestricted reserves			
Unrestricted free reserves at Year End	689,000	686,000	527,426
How many months' worth of expenditure	3.16	3.11	2.36
Reserves Policy target	436,500-873,000	440,666-881,333	446,476-892,952
How many months' worth of expenditure	2-4	2-4	2-4
Free reserves over/(under) target	252,500-(184,000)	245,334-(195,333)	80,950-(365,526)

MEETING: 22/09/2016

Ref: 13257

ASSESSMENT CATEGORY - Reducing Poverty

Crosslight Debt Advice

Adv: Sandra Jones

Amount requested: £95,682

Base: Kensington & Chelsea

Benefit: Hammersmith & Fulham

Amount recommended: £95,700

The Charity

Crosslight Debt Advice (CDA), offers a service of free face-to-face advice, education, practical assistance and ongoing support to anyone presenting themselves as having debt problems. The committee might recall that CDA applied for funding under the William Wilberforce Trust (established by the Holy Trinity Brompton) in September 2015 and was deferred until further information could be provided regarding the finances of the charity and its need for funding. The application was subsequently withdrawn "in order to submit a new proposal when the organisation has become fully independent in the near future". This has now happened.

The Application

The charity is seeking funding for the salary of the CDA Operations Manager. This post will manage the co-ordination of the work across four branches (South Kensington, central Hammersmith, Chiswick and Twickenham) including managing volunteers (currently approximately 55), operational support for the debt centres, money-management courses and co-ordinating quality assurance and compliance.

The Recommendation

CDA has been providing debt and money advice since 2009, with demand for its services increasing year-on-year. Funding as requested, would enable the charity to continue to run and expand the debt and money advice service under the auspices of the new charity. Although the new organisation has not been fully independent for a year, it has been operating the service since 2009 under William Wilberforce Trust. As stated above, CDA did apply for funding previously and your Committee made the decision that they should reapply once they are fully independent. The organisation has recently been awarded the Advice Quality Standard (AQS).

£95,700 over 3 years (£31,000, £31,900, £32,800) for the full time salary of the Operations Manager.

Funding History

None (see above)

Background and detail of proposal

CDA operates a model of supporting the client for as long as the help is required. These individuals often have very complex needs and difficult personal circumstances that require a high level of support that takes some time to resolve. The role is to advise the clients on how to become debt free, equip them to manage their own finances effectively, and to encourage them to deal with the underlying causes of their financial difficulties. This is done by offering three related services. The first is debt advice and support offering a full casework service on a one-to-one basis. In addition to debt advice, the charity also runs a programme of budget coaching with a budgeting mentor alongside 'The Money Course' - a practical course

teaching financial management and budgeting. The Operations Manager will be working to ensure that these services are co-ordinated and meeting quality standards set by the charity. In 2014 CDA took on 108 new clients in addition to its ongoing caseload of 213, which between them had £4.1m debt.

Over the last two years the charity has been working towards independence, registering as a charity in July 2015 and becoming fully financially independent since January 2016. CDA's work has not changed and it is looking to expand its services as the demand is increasing.

Financial Information

Forecast income in the current year is £167,189 of which £134,150 (80%) has been confirmed as at 11 August 2016. As a new charity registered on 25 August 2015, it has not submitted audited accounts as yet. The organisation's projected income is made up from donations, a local authority contract (both confirmed) and grants.

The charity has provided forecasts for the following two years as shown in the table below. The increase in expenditure reflects the charity's intention to employ a Client Services Manager and increase the hours of the Branch Manager in Kensington and Chelsea – these will be subject to the charity being successful raising related funding.

The cost of generating funds has not been separately identified in the charity's budget but it intends to calculate this cost for disclosure in its first year-end accounts.

<i>Crosslight Debt Advice</i> Year end at 31 December	2016	2017	2018
	Budgeted	Budgeted	Budgeted
Income and Expenditure			
Income	167,189	178,685	159,624
Expenditure	118,545	152,358	153,040
Unrestricted Funds Surplus / (Deficit)	48,644	26,327	6,584
Restricted Funds Surplus / (Deficit)	0	0	0
Total Surplus / (Deficit)	48,644	26,327	6,584
Surplus / (Deficit) as a % of Income	29.1%	14.7%	4.1%
Cost of Generating Funds (% of Income)	-	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	48,644	74,971	81,555
How many months' worth of expenditure	4.9	5.9	6.4
Reserves Policy target	39,515 – 59,273	50,786 – 76,179	51,013-76,520
How many months' worth of expenditure	4 - 6 months	4 - 6 months	4 - 6 months
Free reserves over/(under) target	9,129 – (10,629)	24,185 – (1,208)	30,542 – 5,035

MEETING: 22/09/2016

Ref: 13302

ASSESSMENT CATEGORY - Reducing Poverty

Haringey Migrant Support Centre

Adv: Shegufta Rahman

Base: Haringey

Benefit: Haringey

Amount requested: £59,678

{Revised request: £62,934}

Amount recommended: £63,000

The Charity

Haringey Migrant Support Centre (HMSC) was set up in 2012 after individuals concerned about the lack of immigration advice and migrant-specific services provided in the borough came together and formed a steering group that would then go on to establish HMSC. The charity operates in the east of Haringey, where the Census 2011 reported that 45% of residents were born outside of the UK. The Communities and Local Government Indices of Multiple Deprivation (IMD) 2015 report identified Haringey as the 21st most deprived local authority in England, and 7th most deprived in London. The organisation provides; advice on immigration and welfare issues; health advice and help in accessing NHS services; hot meals; and a space for beneficiaries to relax and socialise, with a significant proportion of its beneficiaries having no recourse to public funds.

The Application

The original application sought a contribution towards the post of an immigration solicitor provided through the Islington Law Centre. However, the request has since been revised following a positive outcome on the organisation's funding application to Trust for London. As part of the same project with the same outcomes, HMSC now seeks a contribution towards the salaries of a part-time Destitution Coordinator (funding two days out of the role's three days) and Centre Coordinator (funding two days out of the role's four days proportionate to time spent on this project), both of which were not included in the original budget (see Appendix A to the application form), and associated project costs in the third year when the Trust for London funding ceases.

The Recommendation

HMSC has a proven track record of supporting migrants with advocacy, hot meals, distribution of food and clothes, and specialist welfare advice. 2014/15 saw a 23% increase in the number of adult visitors, many of whom had dependent children. The Destitution Coordinator would be responsible for delivering housing and welfare advice, support the HMSC advocacy volunteers, and ensure volunteers are appropriately trained. The Centre Coordinator is responsible for overall management of HMSC's activities and will ensure effective record-keeping is undertaken, that the centre's policies are implemented and remain relevant, as well as working with the Destitution Coordinator to support volunteers. The Centre Coordinator is currently a part-time role. Should you agree to fund the amount recommended, this role will be made full-time and HMSC will self-fund three days out of the five per week.

£63,000 over three years (£19,000, £20,000, £24,000) towards the part-time Destitution Coordinator 2dpw and a contribution towards the part-time Centre Coordinator 2dpw, and associated project running costs.

Funding History

None

Background and detail of proposal

HMSC has a partnership with Islington Law Centre, with the latter providing an immigration solicitor two days a week. The solicitor works in tandem with the Destitution Coordinator to ensure each beneficiary maximises their opportunity to move out of poverty and find suitable housing and support. Together, they achieve positive outcomes for the most vulnerable beneficiaries by undertaking a thorough assessment, identifying their status and accompanying rights. This includes permission to work and claim benefits and housing support. Often, this brings an end to the on-going advice-seeking from different, and sometimes expensive, sources which can fail to undertake a correct assessment of the individual's case.

The Centre Coordinator has overall responsibility for the day-to-day activities of the charity, and is responsible for ensuring beneficiaries receive appropriate housing and welfare advice in collaboration with immigration advice. The post-holder manages the provision of training requirements for staff and volunteers, and provides access to appropriate and up-to-date information. This role is also responsible for collecting information, statistics and case studies for the purpose of improving service quality and assisting the relevant policy and strategic legal work.

Financial Information

Total forecast income for the current year ending 31st March 2017 is £97,387 of which £64,362 (66%) had been confirmed by August 2016.

The forecast budget for 2016/17 has a planned deficit against unrestricted funds, with the organisation's cash held available to meet this shortfall. Recognising the charity is growing, the level of free reserves needed is being reconsidered by the charity and discussions will take place with other similar organisations as part of identifying a suitable target level.

The cost of generating funds was reported as nil in the 2014/15 accounts due to relevant staff time and overheads not being apportioned to this category of spend. The charity has advised that such costs will be classified appropriately in future and the draft 2015/16 figures have been amended to include these with an expectation of a similar level of costs being incurred in 2016/17.

Year end at 31 March	2014-15 Independently Examined	2015-16 Year Draft	2016-17 Budget
Income and Expenditure	£	£	£
Income	41,105	87,827	97,387
Expenditure	48,872	61,213	101,208
Unrestricted Funds Surplus / (Deficit)	8,053	14,643	(5,800)
Restricted Funds Surplus / (Deficit)	(15,820)	11,971	1,979
Total Surplus / (Deficit)	(7,767)	26,614	(3,821)
Surplus / (Deficit) as a % of turnover	(18.9%)	30.5%	(3.9%)
Cost of Generating funds (% of income)	0 (0%)	5,500 (6.3%)	5,500 (5.6%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	15,801	30,444	24,644
How many months' worth of expenditure	3.9	6.0	2.92
Reserves Policy target	24,438	30,606	50,604
How many months' worth of expenditure	6	6	6
Free reserves over/(under) target	(8,637)	(162)	(25,960)

MEETING: 22/09/2016

Ref: 13252

ASSESSMENT CATEGORY - Resettlement and Rehabilitation of Offenders

Chaos Theory

Adv: Sandra Jones

Base: Waltham Forest

Amount requested: £99,687

Benefit: Waltham Forest

Amount recommended: £99,700

The Charity

Chaos Theory (CT) is a relatively new organisation set up in January 2011 working intensively with those most affected by community violence. Using a model developed in Chicago the charity has a 'Violence Interruption Project' which targets individuals at high risk of being perpetrators and/or victims of violence and assists them in finding alternative ways of settling disputes without resorting to violence. During the past five years CT has been building a reputation for effective intervention and works closely with the Probation Services, Prisons and Ministry of Justice, attracting onto the Board two QC barristers, and a Dr in forensic psychology.

The Application

CT seeks three year funding for a full time Outreach Worker to provide advice and support to individuals involved in violence who are in custody. The post will work on long-term resettlement plans with those due to be released that will promote clients independence and help reduce offending behaviour. Clients are drawn from those most affected by violence and are considered high risk. This post has been funded on a part time basis by Lloyds TSB Foundation and the funding ceases at the end of September 2016.

The Recommendation

The Outreach Worker will provide a Resettlement Support Service for prisoners, focusing on the high risk individuals rather than early intervention / prevention. 99% of the charity's clients have been persistent offenders since the age of 12 years plus, most of who are in their early 20's and still heavily entrenched. The level of demand for the service warrants a full time post.

£99,700 over three years (£32,400; £33,200; £34,100) for a full time Outreach Worker and associated running costs and overheads.

Funding History

None

Background and detail of proposal

Targeting those affected by violence, the service works with disadvantaged young adults (18-30 years) in their homes, community, and custody to support them in their efforts to live independently and successfully. This is achieved through mentoring, advising and guiding participants through difficult stages in their life, encouraging them to develop a range of strategies to deal with social disadvantage and crime.

To support this work, the charity provides a resettlement service for young adults who are serving custodial sentences, assisting with access to education and training whilst incarcerated, offering housing and legal advocacy. This is done in partnership

with HMP/YOIs across the country where CTs clients are detained. Work with prisoners ensures a smooth transition into the community on release to prevent them going back to their negative behaviours and lifestyles. It is this that CT wish to expand by employing an full time Outreach Officer. The work covers preparing resettlement support plans whilst in custody (undertaking monthly visits throughout the sentence) and giving long term support to achieve these plans to avoid reoffending. On release the offender is collected and given intensive support around benefits, housing, welfare and guiding into training or employment. Where relevant the charity seeks donations to enable the client to undertake training that might be needed (e.g. fork lift training) in order to obtain employment. The charity has developed partnerships with a range of housing providers, and in 2015/16 has managed to house 9 young adults in supported housing out of the area away from their previous negative lifestyles and influential peers and 14 clients in employment or full time training.

Financial Information

Forecast income in 2016/17 is £239,085 of which £129,081 (54%) was secured as at 31st July 2016. The increase in income of £90,811 (61%) compared to the prior year is expected to be raised largely through grant funding including the one from City Bridge Trust.

The free unrestricted reserves target is set at 3 months' worth of expenditure. Free reserves held at 31 March 2016 were substantially below target at £7,153, equating to less than 3 weeks' worth of expenditure. To increase its holding, the charity has plans to raise earned unrestricted income through selling training and a toolkit which has almost been completed and should be ready in the autumn. They have already provided training to firms of barristers and have had interest from more firms for both the training and toolkit. The cost of generating funds is low, which the charity explains is due to Board Members undertaking the majority of fundraising alongside one day per month of the chief officers time.

Year end at 31 August	2014/15 Independently examined Accounts £	2015/16 Independently examined Accounts £	2016/17 Current Year Budget £
Income and Expenditure			
Income	111,976	148,274	239,085
Expenditure	108,302	126,534	227,329
Unrestricted Funds Surplus / (Deficit)	3,674	606	8,000
Restricted Funds Surplus / (Deficit)	0	21,134	3,756
Total Surplus / (Deficit)	3,674	21,740	11,756
Surplus / (Deficit) as a % of turnover	3.3%	14.7%	4.9%
Cost of Generating funds (% of income)	3,031 (2.7%)	3,031 (2%)	3,031(1.3%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	6,547	7,153	15,153
How many months' worth of expenditure	0.7	0.68	0.8
Reserves Policy target	27,076	31,634	56,832
How many months' worth of expenditure	3	3	3
Free reserves over/(under) target	(20,529)	(24,481)	(41,679)

MEETING: 22/09/2016

Ref: 13368

ASSESSMENT CATEGORY - Resettlement and Rehabilitation of Offenders

St Giles Trust

Adv: Shegufta Rahman

Base: Southwark

Amount requested: £163,738

Benefit: Several SE London

Amount recommended: £150,270

The Charity

St Giles Trust (SGT) aims to 'break the cycle of offending', with a vision to create safer communities by turning lives around and working to ensure children of offenders do not become the next generation involved in the Criminal Justice System (CJS). Originally set up over 50 years ago to support homeless people, the charity has developed services delivering award winning training, employment, rehabilitation and resettlement support to ex-offenders, vulnerable women leaving custody, disadvantaged children and families, young people at risk of offending and other socially excluded groups. SGT supports 15,000 people each year across England and Wales.

The Application

SGT is seeking funding for its Women's Information and Resettlement of Ex-Offenders (WIRE) project, which supports the most chaotic and vulnerable female prison leavers returning to London. You are asked to fund the salary of a full-time WIRE Complex Needs Support Worker and associated project running costs.

The Recommendation

The charity has been delivering the WIRE services for over six years, offering rehabilitation and resettlement support to women with long histories of offending, mental health, substance misuse and other complex support needs. The WIRE Support Worker provides consistent engagement to guide the women through the complex network of service provision, or supports those that slip through gaps in statutory and voluntary support networks altogether because they do not meet a specific needs assessment criteria. The amount recommended is at a reduced rate as there is scope within the reserves of the charity to contribute towards the project.

£150,270 over three years (£44,470, £52,100, £53,700) for the salary of the f/t WIRE Complex Needs Support Worker and associated project costs.

Funding History

Meeting Date	Decision
31/10/2012	£82,000 for a further and final two years (2 x £41,000) for the salary of F/T Employment Support Worker plus associated costs.
02/07/2009	£123,000 over three years (3 x £41,000) for the salary and support costs of a full-time Employment Support Worker in London.

Background and detail of proposal

The WIRE Support Worker will complete a comprehensive needs assessment with each woman referred to the service. This assessment will be the basis of formulating a realistic action plan of addressing each issue identified. In addition to mental health, each woman will present at least one additional support need such as

homelessness/housing support, substance misuse, sexual violence and domestic abuse, prostitution, children and families, and/or money and debt. Referrals come from HMP's Bronzefield, Downvue and Send – the three prisons in closest proximity to London, as well as London-based partner agencies working with female prison leavers in the community. The Support Worker will: meet female prison leavers at the gate and provide practical 'first day' support; ensure they are promptly referred to mental health and other specialist community support service (e.g. detox programmes); and provide integrated resettlement support services addressing the complex and multifaceted support needs of female prison leavers.

SGT has also delivered specialist mental health support to women in and recently released from HMP Holloway for the last two years. These women suffer from personality disorders, autistic traits, and/or other mental health problems. Funding for this was secured as a direct result of the WIRE service highlighting the significant number of women leaving the CJS with undiagnosed mental health problems.

An evaluation by The Social Impact Partnership in 2012 found that the re-offending rate of a cohort of 165 women, with an average of 32 convictions each, dropped by over half from the national average of 88% to 42% following engagement with the WIRE service. SGT continuously recruits women with 'lived experience' of the CJS, training them to work alongside the WIRE support worker, providing a peer-to-peer support model that enables more women returning to London to overcome their complex support needs and break the once seemingly inexorable cycle of offending.

Financial Information

Of the forecast income of £7,678,700, £2,149,000 (28%) had been confirmed by 31 July 2016.

Unrestricted free reserves are on target. The charity as part of its strategy is to utilise this reserve to help deliver its services in areas where funding is not otherwise available.

The draft Trustees' Report for 2015/16 notes that the increase in income from £7.6million to £8.5million is due to the receipt of a number of restricted grants received late in the year which increased the carry forward restricted funds at 31 March 2016. Expenditure increased for the same reason in this year.

Year end at 31 March	2014-15 Audited Accounts	2015-16 Draft Accounts	2016-17 Budget
	£	£	£
Income and Expenditure			
Income	7,605,819	8,532,012	7,678,700
Expenditure	7,211,245	7,816,266	7,496,300
Unrestricted Funds Surplus / (Deficit)	319,799	482,418	363,100
Restricted Funds Surplus / (Deficit)	74,775	233,328	(180,700)
Total Surplus / (Deficit)	394,574	715,746	182,400
Surplus / (Deficit) as a % of turnover	5.2%	8.4%	2.4%
Cost of Generating funds (% of income)	362,902 (4.8%)	343,411 (4%)	337,900 (4.4%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	1,716,322	2,037,439	2,400,539
How many months' worth of expenditure	2.9	3.1	3.8
Reserves Policy target	1,802,811	1,954,065	1,874,076
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(86,489)	83,374	526,463

MEETING: 22/09/2016

Ref: 13240

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Community Links Bromley

Adv: Julia Mirkin

Amount requested: £66,769

Base: Bromley

Benefit: Bromley

Amount recommended: £66,750

The Charity

Community Links Bromley (CLB) is the CVS and Volunteer Centre for the London borough of Bromley. It aims to reduce disadvantage by supporting the development of Bromley-based voluntary organisations. CLB supports its 300 members, offering regular training courses and networking events; it also publishes a weekly e-bulletin and facilitates online forums. As well as supporting the voluntary sector directly, CLB works strategically with the CCG, Bromley Health Care and the south London CVS partnership.

The Application: The proposed project has two aims: to build capacity in evaluation across Bromley's voluntary sector; secondly, to support charitable organisations in Bromley to serve more diverse communities.

The Recommendation

This proposal has been informed by recent research carried out by CLB about the sector and Bromley's changing demographics. It boldly addresses a new and specific issue to Bromley, proposing an early intervention and adopting the facilitation role required to embed change.

£66,750 over two years (£35,250; £31,500) towards project delivery, including tutors' fees, venues and materials, project management and on-costs.

Funding History

Meeting Date	Decision
18/03/2010	£90,000 over two years (2 x £45,000) for the support and continued development of the Funding Information and Advice Service.
05/06/2008	£42,920 for a third and final year of the salary costs of developing a funding information and advice service.
06/04/2006	£80,000 over two years (2X £40,000) for the salary costs of developing a funding information and advice service.

Background and detail of proposal

Bromley is a large, outer London borough that fairs well compared to other local authorities: 79.7% of Bromley's population was economically active in 2015 compared with 77.7% for London. Furthermore, 27.8% of the employed population in Bromley have a 'professional occupation' compared to 23.9%, the figure for London. Despite Bromley's relative affluence, it does have pockets of deprivation and is slowly becoming more diverse: in 2009, 85.4% of Bromley's population was White (and conversely 14.6% were non-White) whereas the latest (2015) GLA population estimates project that 17.9% of Bromley's population is from BME backgrounds.

Despite these shifting demographics, the council and the voluntary sector remain largely unchanged, which, according to CLB, is attributed to the sector's inability to engage with Bromley's diverse communities. This proposal is informed by the State of the Sector report that CLB has recently completed: the report stated that although the voluntary sector needs support to connect with more diverse communities, a

great untapped potential exists in terms of volunteering and support for local services, indicating the profitability of this proposal. Finally, CLB has been awarded a two-year grant from Trust for London to promote and develop its policy-related and strategic equalities work, which will dovetail and add value to the planned project.

CLB proposes to work with 18 organisations, targeting those that are small and less well-resourced. A capacity-building programme will be delivered, incorporating monitoring and evaluation, planning and change implementation - to services and operations - with the aim of reaching more diverse communities. By developing the sector's ability to identify its weaknesses in relation to equalities and monitor its efforts to address them, CLB hopes to increase and improve the sector's engagement with diverse communities in the borough.

Voluntary organisations will be supported to establish 'Diversity and Impact Groups', comprising Trustees, staff at different levels of seniority, volunteers and service users. Evaluation training will comprise sessions in 'theories of change'; establishing baseline measurements and target setting. A two-day course in equality and diversity will be delivered alongside the evaluation training, ensuring that groups are aware of best practice in relation to equalities and can identify realistic targets for their development in this area.

CLB will work with each group individually to refine its individual project aims, methodology, targets, evaluation framework and delivery and monitoring plans. A toolkit providing different approaches to monitoring, evaluation and impact assessment will be updated and circulated by CLB as part of the project. Groups will also be introduced to digital impact measurement systems and digital platforms through which they can stay in touch with each other and cascade their learning. 18 voluntary organisations will establish baseline measurements and action plans as part of this project. Although targets will be set individually, the key outcome will be increased engagement with diverse communities by the 18 organisations supported.

Financial Information

Audited accounts for 2014/15 show that CLB incurred a total deficit of £41,905 (8.6% of income) for the year. The deficit is largely attributed to the loss of the 'Healthwatch Bromley' contract, which became an independent organisation on 1 April 2015, and the Big Locals contract. This coincided with the end of a number of funding agreements and a period of research and development undertaken by CLB.

Draft accounts for 2015/16 show that CLB's income fell significantly compared to the prior year largely due to the full-year effect of losing the Healthwatch Bromley and Big Locals contracts. Whilst expenditure also reduced, it did not fall in line with income due to several factors: the payment of £87,652 to eliminate the charity's pension deficit, planned use of restricted funds of £36,413 which were received in prior years, and being committed to pay fixed-term contracts for office facilities that were agreed when the staff team was larger.

Forecast income for the current year 2016/17 is £313,191, which the charity advises had all been secured by 10 June 2016. The charity says that its improved financial forecast is due to CLB being a lead partner in Bromley Third Sector Enterprise, through which it will now provide services in care navigation and social prescribing.

A surplus is forecast for 2016/17 of £22,340, which should move free unrestricted funds from the negative position as at 31 March 2016, to a positive holding of £17,099, equivalent to 3 weeks' worth of expenditure. Whilst this would be an

improvement, it is still substantially below the charity's modest reserves policy to hold three months 'core' running costs in reserve (£46,000), which equates to approximately 2 months' worth of total expenditure. The charity intends to review this target in the future to ensure that it is adequate.

Year end at 31 March	14/15 Independently examined Accounts	2015/16 Draft Outturn	2016/17 Current Year Forecast
Income	489,982	231,341	313,191
Expenditure	531,887	385,050	290,851
Unrestricted Funds Surplus / (Deficit)	(28,235)	(117,296)	22,340
Restricted Funds Surplus / (Deficit)	(13,670)	(36,413)	0
Total Surplus / (Deficit)	(41,905)	(153,709)	22,340
Surplus / (Deficit) as a % of turnover	(8.6%)	(66.44%)	7.13%
Cost of Gen funds (% of income)	0 (0.0%)	23,401 (10.1%)	39,321 (12.6%)
Unrestricted free reserves at Yr End	112,055	(5,241)	17,099
Months' worth of expenditure	2.5	(0.2)	0.71
Reserves Policy target	46,000	46,000	46,000
Months' worth of expenditure	1.03	1.43	1.9
Free reserves over/(under) target	66,055	(51,241)	(28,901)

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Applications recommended for rejection	Public
Report of: Chief Grants Officer	For Decision

Summary

This report and the accompanying schedule outlines a total of 37 grant applications or Eco-Audit requests that, for the reason(s) identified, are recommended for rejection.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 37 applications recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the “purpose” that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.
2. Copies of these application forms are available to view in the Members’ Reading Room. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

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CBT iIL Recommended for Rejection
The City Bridge Trust Committee – 22nd September 2016
Summary of Recommendations for Rejection - Investing in Londoners

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>English for Speakers of Other Languages</u>				
13383 Al-Khair Foundation	To improve the English language skills of 90 women across six London boroughs through ESOL Level 1 courses and a befriending scheme.	A proposal for ESOL tuition with associated befriending support. The latter component of the proposal falls outside your funding priorities and, of the tuition, the applicant proposes to pass funding on to another organisation for delivery. You do not support project work in this indirect manner, and so this rejection is recommended.	£64,860	TW Croydon
13154 Wadajir Somali Community Centre	Wadajir will help vulnerable BAME women overcome language barriers and participate in more civic activities, support their children at school, access training, education and employment.	Although the proposed activity meets your criteria, this organisation's finances are unstable and its future is at risk: the organisation has insufficient income to deliver planned activity for the year and has no reserves. Communication has not always been straightforward and information has not been forthcoming.	£62,104	JNM Tower Hamlets
<i>Total English for Speakers of Other Languages (2 items)</i>			£126,964	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Improving London's Environment</u>				
13356 Cape Farewell	Energy Renaissance - an innovative Virtual Reality Experience that promotes, inspires, and educates Londoners on ways to achieve, a cleaner and healthier post-carbon urban future	A request for a three week educational exhibit in a public space from which the level of London benefit will be very hard to determine. Whilst the request includes an associated school tour, the outcomes of this aspect of the work are not articulated in sufficient detail.	£27,950	TW Westminster
<i>Total Improving London's Environment (1 item)</i>			£27,950	
<u>Improving Londoners' Mental Health</u>				
13305 DAZU	To provide counselling to children and young people aged 5 to 18 in primary and secondary schools and community based settings in Enfield.	The project's purpose and benefits do not sufficiently address the required outcomes of your 'Improving Londoners Mental Health' programme. In addition, the request seeks to replace funding lost to a school counselling project in 2014; as such the request falls outside the scope of your funding.	£108,744	JXM Enfield
13448 Helios Foundation	An LGBT counseling and psychotherapy services, for low income people suffering with depression, loneliness, stress, effects of discrimination, bereavement, drug & alcohol dependency past trauma.	This application is of insufficient quality and does not show that concerns regarding financial reporting and management issues expressed at a previous grant assessment visit have been satisfactorily addressed.	£89,850	TB Camden

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13334 Maslaha	Develop practical materials and networks to support the mental wellbeing of young Muslim men who have experienced the Criminal Justice System (CJS)	The proposed work does not entail delivery of specialist mental health services and therefore does not meet your Improving Londoners' Mental Health programme criteria.	£79,983	SFJ Westminster
13453 Maypole Project	Therapist for children and young people: providing therapies as well as co-ordination of child/young person support and activities	Your officer is not assured that the governance and staffing structures support satisfactory standards and processes of accountability.	£37,412	SAR Bromley
13370 Southall Community Alliance	Partnership project to help BME women from Southall gain access to mental health services and support, increasing their resilience to deal with mental health issues	The charity has no track record, or has little experience, of addressing specific mental health needs working with BAME communities. The delivery of the project is through 5 community groups which raises concerns about accountability for the actual front line work.	£58,310	SD Ealing
<i>Total Improving Londoners' Mental Health (5 items)</i>			£374,299	
<u>Making London More Inclusive</u>				
13519 A New Direction London Limited	AND Inclusive seeks to improve access to arts and cultural experiences for children and young people with special educational needs across London.	Your programme funds work that directly engages with, and shows the outcomes accruing to, disabled people during the grant period, which is not the case with this application. The project's immediate beneficiaries are Special Education teachers, whose professional development is their employers' (local authorities) responsibility.	£99,468	TB Hackney

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13251 Exposure Organisation Limited	Practical, engaging and creative learning and work experience, enabling young people with disabilities to develop life-changing communication skills and confidence, supporting them into adulthood.	Working with young people with SEN and disabilities is a core element of this organisation's work, for which they have confirmed grant funding from Big Lottery's Reaching Communities until December 2017. In addition, the organisation has excessive reserves and is in a position to self-fund.	£54,904	JNM Haringey
13483 Orchestra of the Age of Enlightenment	Growing Our Band is designed to engage young disabled people in creative, high-quality music activity, learning to play instruments and to perform as an ensemble.	From the information provided it is not clear the extent to which the proposed project falls outside the remit of the schools themselves.	£33,000	SFJ Islington
13355 Pre-school Learning Alliance	We are offering outdoor respite activity breaks for children with disabilities and their families by providing play and learning outdoors.	A very poorly presented application with conflicting information and which fails to meet your criteria for funding.	£66,500	SFJ City
13480 Spinal Injuries Association	To provide peer support and volunteering opportunities for spinal cord injured Londoners.	A very poorly presented application where financial information is incorrect or absent. It would appear that much of the proposed work falls outside your priorities.	£30,000	TB Outside London
13495 St John's Church Chelsea	City Bridge kindly granted us Access Audit funding, which has highlighted areas of work that needs to be done to make the building more accessible.	A poorly presented application where the commitment to improve access is not clear. The information provided raises concerns about the promotion of religion being a core objective for the application.	£10,975	JXM Kensington & Chelsea

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13255 St Vedast-alias-Foster	Provision of accessible toilets, accessible main entrance and fire exit and new heating/lighting to facilitate peoples' inclusive participation in worship and arts at the church.	The church has an extremely limited programme of community activities, largely delivered by one unrelated tenant charity, which is not responsible for the structure of the building. As such, the church as the applicant body has failed to meet your requirement in relation to non-religious activity.	£80,000	JGC City
13450 Steel Pan Trust	Annually-for people with special needs; 38wk Steelpan Class, 10 Steelpan Workshop Outreach Programs, 5 Visits to an Art shows and a Celebration & Achievement Event.	This proposal does not sufficiently match your Making London More Inclusive programme, while it also states that it will provide some of its activities across the UK. As such, it falls outside your criteria for your funding.	£22,740	JXM Ealing
13532 The Kennington Association	This three-year, user-led, inclusive sports project will enable 100 disabled children to play a range of sports improving their wellbeing and encouraging life-long sports participation.	The charity already receives funding to provide integrated sports programmes (the subject of this request). The application seeks funds for a post to manage the overall service and your funding would not be exclusively or principally spent on furthering the aims and outcomes of your Making London More Inclusive programme.	£118,954	TB Lambeth

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13545 The Tennis Foundation	TF will support and empower disabled people to live more fulfilling and independent lives through the power of tennis; increasing opportunities, accessibility and volunteer support.	The Tennis Foundation has annual income of c. £12-15m, funded chiefly by the Lawn Tennis Association and the annual Wimbledon Championships. It is, in effect, the development arm of the governing body and, as such, could be expected to provide this project as part of its core activities, yet proposes to contribute little more than £3,000 p.a. from its own resources. Your policy states that you will not fund access to sport where significant funding is potentially available from a sports governing body.	£120,520	CR Wandsworth
13485 Told by an Idiot theatre company	To run a project which champions and showcases disabled theatre artists from London, across three years.	This application is to engage disabled actors for a two-week period to produce a new production for filming and dissemination. The proposed contact time is brief and it will be challenging to bring about meaningful outcomes in such a short period of time. In its current state, this application appears expensive and appears to miss an opportunity to engage with a new cohort of artists each year for a 12-month period.	£90,210	JNM Camden
13488 Western Kurdistan Association	Promote Digitisation of the Kurdish Heritage and culture	Organisation with a turnover of £1,200 in 2015. The request (to re-format archives and records) does not meet your criteria.	£16,620	CR Hammersmith & Fulham
<i>Total Making London More Inclusive (12 items)</i>			£743,891	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Making London Safer</u>				
13468 St Mary's Centre Community Trust	To fund counselling to protect and support psychological, physical, social and work health of struggling youth at risk in local areas from gang violence	Proposal is for generic youth work with a focus on gangs and does not meet your criteria	£102,000	CR Camden
<i>Total Making London Safer (1 item)</i>			£102,000	
<u>Older Londoners</u>				
13239 Crossroads Care Richmond and Kingston upon Thames	To support older carers with significant health issues, via additional respite, social opportunities, information/signposting; IT sessions at a new generic Caring Cafe, & Drop-In facility.	The case for support has not been well made and elements of the proposal are not cost-effective. In addition, your officers have concerns about the financial sustainability of the organisation from the information presented.	£129,361	JXM Richmond
13299 John Trotter Trust	To renovate and re-develop a former Victorian school to establish the 'Open Door Centre' supporting the needs of older people in Barnet	A capital request towards the build of a planned centre for older people. Because this is towards an aspirational programme of work it is hard to demonstrate the extent to which this will meet the aims of your older people's programme and would involve a higher level of risk than is usual with your grantmaking. Additionally, no details of an access audit have been submitted which is expected for any capital works the Trust funds.	£75,000	JGC Barnet

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13491 SubCo Trust	For staff and running costs for the Asian Elders Ageing Well Project, enabling Asian elders aged 75+ to live more active lives and increase well-being.	Your officer was unable to obtain reliable financial information for the organisation, especially to determine whether or not your funds are needed. There is a possibility that a grant would be used to supplement an underpriced contract,	£97,407	TB Newham
13474 Wimbledon Guild of Social Welfare	Ageing Well addresses social isolation, by providing activities for older people in Merton that seek to improve mental and physical health, and encourage social connectedness.	Following the sale of one of its buildings in 2014, the organisation now holds £16m in investments in addition to £1.5m in unrestricted funds. It has, therefore, ample capacity to self fund this work.	£74,459	CR Merton
<i>Total Older Londoners (4 items)</i>			£376,227	

Reducing Poverty

13267 Capable Communities Ltd	Reduce poverty, social isolation and improve healthy living through a meals club providing affordable, healthy and a range of cultural foods for elderly and disadvantaged people	An ambitious project to set up a new meals service to benefit older residents. The applicant has been unable to provide the financial information and consistency of project details to convince your officer that this is a feasible proposal, and to provide sufficient assurance that it does not overlap with statutory responsibilities.	£80,000	JXM Harrow
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Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13476 Fair for You Ltd	Developing a holistic solution for customers, improving credit profiles for those currently excluded from mainstream finance, delivering them from high-cost credit shops and lenders	A large grant request from a newly-established organisation wishing to help clients avoid high-cost credit. Whilst the proposed work is well-positioned to support low-income households who pay a premium for good sand services, it is not sufficiently aligned with the Trust's priorities for the Reducing Poverty programme.	£100,000	TW Outside London
13454 Oasis Community Partnerships	To fund a Hub Leader in Ashburton Park, Croydon, to develop appropriate services and community activities to meet the needs in that area.	Application is for the full cost of a post where several of the responsibilities and tasks fall outside your criteria for support and include church development.	£188,309	CR Westminster
13534 Welwitschia Legal Advice Centre	The grant will pay the employment costs of WWC's Services Co-ordinator to manage continued delivery of our debt and legal advice services.	Poorly presented application where the annual sum requested would represent significantly more than 50% of confirmed income.	£76,649	CR Haringey
<i>Total Reducing Poverty (4 items)</i>			£444,958	
<u>Resettlement and Rehabilitation of Offenders</u>				
13338 Concord Prison Trust	To contribute towards revenue costs of supporting London offenders in the community as they tackle addictions and desist from reoffending.	City Bridge Trust funding will constitute more than 50% of income based on the organisation's figures. The applicant cannot evidence that offenders attending their course on Interpersonal Communication Skills would prevent them from reoffending.	£60,000	SFJ Camden

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13508 Sue Ryder	We require funding for our Prison Volunteer Programme in London, which will provide retail volunteer placements to ex-offenders on Community Payback and "Through the Gate".	Most recent audited accounts show unrestricted reserves held to be £5m in excess of the target to hold £10m. There is ample scope, therefore, to self fund this proposal.	£28,492	CR Camden
13342 Wandsworth Community Chaplaincy Trust (WCCT)	The Wandsworth Community Chaplaincy Project - Resettlement & Rehabilitation	The applicant has a weak evidence base and cannot make a convincing case that demonstrates the impact of its work to reduce reoffending and support ex-offenders to resettle in the community. The request is for a core post during a period of expansion. the organisation is well supported; it is an effective fundraiser and has healthy reserves, all of which can underpin its planned period of expansion.	£52,500	JNM Wandsworth
13551 Westminster Drug Project (WDP)	Reducing reoffending and sports education programme	Very little of the proposed project will be delivered by the applicant organisation. Instead, it wishes to use the grant to enable another organisation (a company) to employ a worker to be located with WDP. This is not a model that you support.	£100,000	CR Camden
13518 Working Well Trust	We will support 120-ex-offenders with mental health problems (following Prison Service Order 2300 Resettlement recommendations) to secure employment through our Individual Placement and Support Model	The application does not evidence a track record or experience of targeted work with offenders, and there are concerns about the financial sustainability of the charity from the information provided.	£100,511	TB Tower Hamlets
<i>Total Resettlement and Rehabilitation of Offenders (5 items)</i>			£341,503	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Strengthening London's Voluntary Sector</u>				
13345 Croydon Voluntary Action	To strengthen Croydon's voluntary sector so that organisations are better able to manage their finances, exploit funding opportunities, diversify their income and become more sustainable.	Your officers have had difficulty in obtaining clear and understandable details on the proposed project, and the organisation's own financial position. This situation has not given confidence that the applicant can provide high quality specialist financial management support to other organisations as required under your Strengthening London's Voluntary Sector programme.	£99,290	JXM Croydon
13465 Jewish Volunteering Network (JVN)	To build capacity for volunteering in other faith based communities and specifically to establish a Muslim volunteering network based on the successful model of JVN.	The application fails to demonstrate how and in which ways the model on which the project seeks to build is successful, and hence worth replicating. This project is presented as a partnership with two Muslim organisations, but these partners' role in delivering the project is not specified, raising concerns as to whether the project would be able to engage the target beneficiaries.	£185,320	TB Barnet
13350 Stephen Lawrence Charitable Trust	Salary for F/T Project Manager Some overheads Training Volunteer Expenses	An ambitious request to provide volunteering services in Lewisham where an established Volunteer Bureau already exists. The charity had a very low level of free reserves in its most recent audited accounts, whilst financial forecasts presented did not improve on this position.	£192,333	CR Lewisham
<i>Total Strengthening London's Voluntary Sector (3 items)</i>			£476,943	
Grand Totals (37 items)			£3,014,735	

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Grants/expenditure considered under Delegated Authority	Public
Report of: Chief Grants Officer	For Information

Recommendation

Members are asked to receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 16th October 2014, the Chief Grants Officer may make decisions on applications of up to £10,000. Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain.

7 of the items below are for the costs of an eco-audit, where no monies are paid to the recipient organisation, rather the funds approved are used by the Trust to commission and appoint qualified professionals to undertake an individual audit for the named charity.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Requests < £10k

Association of Chairs (approved 15/07/2016)	£2,000 towards the re-print of the publication "A Chair's Compass"
Memory Lane Singing Club (approved 30/06/2016)	£5,000 over two year (2 x £2,500) towards the cost of performing shows in the community at a subsidised rate.
St Ethelburga's Centre for Reconciliation and Peace (approved 4/08/2016)	£9,910 to be paid in one instalment and to be spent over a 12 month period. In light of the post Brexit context, this is to build on existing work, enable monthly dialogue events with highly diverse groups and provide training events and workshops to support community cohesion.

Age Exchange Theatre Trust (approved 12/08/2016)	£2,400 (6 days @£400 per day) to provide an eco-audit.
Artsadmin (approved 12/08/2016)	£2,400 (6 days @£400 per day) to conduct an eco-audit.
Bonny Downs Community Association (approved 12/08/2016)	£3,000 (7.5 days @£400 per day) to provide an eco-audit.
Fulham Good Neighbours (approved 12/08/2016)	£2,400 (6 days @£400) to conduct an eco-audit.
Lewisham Disability Coalition (approved 12/08/2016)	£2,800 (7 days @ £400) to conduct an eco-audit.
Marble Hill Playcentres (approved 12/08/2016)	£3,000 (7.5 days @£400 per day) to provide an eco-audit.
Vine United Reformed Church (approved 12/08/2016)	£2,400 (6 days @£400 per day) to provide an eco-audit.

Requests £10k - £25k

London Funders (approved 4/08/2016)	£11,030 towards the December 2015 conference, together with the production costs of the interim report and the final report and the launch of The Way Ahead in April 2016.
Naree Shakti (Women's Strength) (approved 12/07/2016)	£18,500 over two years (£9,000; £9,500) towards the part-time (10 h.p.w) Carers Project Worker post, and a contribution to the programme costs and on-costs.

Requests £25k - £50

St Paul's Church Hainault (approved 16/07/2016)	£25,000 towards the access elements of stage 1 building work comprising replacing the linkway between the Church and hall with an access ramp and stepped alternative and installing automatically opening entrance doors conditional on the balance of funding being raised.
Kingston-upon-Thames Samaritans (approved 12/07/2016)	£40,870 towards access works at the new Wheatfield Way site, including the total cost of preparing the lift shaft and installing a lift; installing a disabled shower and WC; widening door frames and installing power-assisted doors and installing

an infrared induction hearing loop and an evacuation chair.

Choice in Hackney
(approved 12/08/2016)

£33,700 for a third year's support of the volunteer project supporting first time users of personal budgets. The funding covers two part time officers (Support Brokerage & Planning Officer for 10 hours per week and Brokerage Trainer for 8 hours per week) and associated running costs.

Baring Foundation
(approved 16/07/2016)

£50,000 towards an independent inquiry into the future of civil society

Beacon Fellowship Charitable Trust
(approved 4/08/2016)

£30,000 towards the 2016/17 Beacon Awards, including the category of Beacon Award for City Philanthropy, on condition that the required balance can be raised and that the funds are not used towards the awards ceremony itself. It is also conditional that UKCF works closely with any other CBT-funded initiatives on philanthropy, together with any related work/meetings being led by the City of London Corporation and/or Mansion House.

Media Trust
(approved 12/07/2016)

£49,107 for the Media Trust to work with a cohort of City Bridge Trust grantees on a "Telling Your Stories" project.

New Philanthropy Capital
(approved 12/07/2016)

£45,000 over three years (£15,000 x 3) towards the Inspiring Impact programme's core costs and its engagement activities with smaller charities.

Table 1 – Funds approved under delegated authority in financial year to date.

Applications reported to Committee	< £10k		£10k - £25k		£25k - £50k	
	£	No.	£	No.	£	No.
May 2016	£26,940	7	£86,545	4	£62,000	2
July 2016	0	0	£81,050	4	£110,150	3
September 2016	£35,310	10	£29,530	2	£273,677	7
Total for year to date	£62,250	17	£197,125	10	£445,827	12

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Unsuccessful Stepping Stones applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report and the accompanying schedule outlines a total of 47 grant applications to the Stepping Stones fund that, for the reason(s) identified, were declined by the Chairman, Deputy Chairman and Chief Grants Officer under delegated authority further to the Committee's agreement of 28th January 2015.

Recommendation

Members are asked to:

- Note the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 47 applications to the Stepping Stones fund which were declined under delegated authority following recommendations by your officers. They are listed in the accompanying schedule. In each case the "purpose" that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.

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Stepping Stones Rejections

Stepping Stones – round 3

Summary of Rejected Applications

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Stepping Stones</u>				
13605 BIGKID Foundation	We are requesting funding to develop our capacity and capability to put out social investment bonds, measure our impact and build our theory of change.	A charity offering sports, leadership and mentoring services to 11-25 yr olds in Lambeth and with established links to statutory agencies. This is a well articulated proposal to move beyond grant reliance, but is judged to be very ambitious. There is insufficient detail how the organisation might be suitable for social investment.	£50,000	TW Lambeth
13601 Cancer Recovery Foundation UK	£50,000 over 9 months, using consultants to develop the business model and create the programme infrastructure needed to pilot our cancer survivor telephone support groups.	The proposed work contains no real link to social investment or to the aims of Stepping Stones.	£50,000	TW Camden
13589 Cardboard Citizens	To address a recognised sector gap, CC is seeking funding to develop two bespoke corporate training programmes - Health & Safety (H&S) and Mental Health.	An application from a previous Stepping Stones grantee to build on the work funded through the Capacity Building strand. The proposed work, to develop corporate training programmes in health & safety and mental health seem very challenging. The application does not present a clear role for social investment in the coming months.	£42,979	TW Tower Hamlets

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13565 Caritas Anchor House	Funding our newly formed Business Service Unit to promote sustainable growth, Quality Assurance and Data Monitoring mechanisms as we consider the use of Social Finance.	The proposed work does not fit sufficiently well with the aims of the Stepping Stones Fund because it has very little bearing on social investment. Funds are requested to develop the charity's Business Service Unit which will work on sustainable growth, quality assurance and data monitoring across the organisation. Although the application mentions a couple of times that the work may ultimately make Caritas Anchor House more investible, this is not explored fully and would be difficult to monitor in the lifetime of a grant.	£50,000	TW Newham
13603 CHANCE UK	Chance UK's Quality and Evaluation Manager (QEM)	The link to social investment as part of their future plans is insufficiently strong.	£48,000	TW Islington
13599 Church of England's Children's Society	We aim to develop and pilot a new model (operational, business and partnership) to create improved social outcomes for young women in gangs in London.	Although the project management described is good, the possible link to social investment is weak, and there is a lack of detail as to what would actually happen and what the next steps would be. Similar material was presented in the previous, unsuccessful, application and there is little evidence the charity has made progress since then.	£49,945	TW Islington

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13594 CTRC Community Interest Company	To fund the purchase of a property for disabled people.	Stepping Stones would be one of several funders and it is not clear how the financial package works as a whole or how the impact of the grant could be monitored.	£150,000	TW Hillingdon
13595 Cultivate London	CL is seeking human, financial and strategic capacity building support to develop our social enterprises, access social investment and scale our impact and income.	Overall, a promising proposal but the work requires the recruitment of several new staff members which seems ambitious.	£50,000	TW Ealing
13576 Dallaglio Foundation	To pilot a formalised year of 1-1 mentoring to the existing RugbyWorks programme, ensuring YP are better placed to achieve sustained education, employment or training.	Funds sought to pilot a 1-1- mentoring scheme to supplement their existing RugbyWorks programme. Although the programme and the overall approach of the organisation are both well-described, the request to Stepping Stones has no pathway to social investment.	£75,000	TW Tower Hamlets
13571 Disablement Association of Barking & Dagenham (DABD)	Piloting a Recruitment and Temping Agency matching job-seekers with 3rd sector jobs and careers and supporting 3rd sector groups' personnel recruitment [as a commercial venture].	The project proposal is insufficiently detailed and there is too little evidence of the applicant's expertise to run a successful pilot. It is unclear whether plans to sustain the service are realistic.	£49,811	TW Barking & Dagenham

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13567 Engineers Without Borders UK	To provide human and financial support for the modelling of financially sustainable membership structures that can provide a resilient income stream.	Whilst the project is well-described it contains no real link to social investment or to the aims of the Stepping Stones Fund. In addition, the organisation's international focus would make London benefit hard to determine.	£45,000	TW Lambeth
13578 Family Action	A brave and bold new approach to anti-radicalisation in Newham and Tower Hamlets offering early intervention to families using school-based support and Family Group Conferences.	The proposed work contains no specific link to social investment or foreseeable pathway to social investment.	£70,000	TW Islington
13579 Futureversity	"Vacation Education -- helping to make summers count for every young person"	It is unclear how the organisation will test social investment readiness, and there is judged to be insufficient evidence of paying customers to make social investment a realistic future option.	£42,000	TW Tower Hamlets
13602 Global Action Plan	We wish to test out an alternative revenue generating model based on empowering employees to reduce the environmental impact of the City of London.	GAP wishes to test out revenue generation via licence fees for environmental champions but it is unclear that there is any potential progression to social investment from the proposed work.	£37,500	TW Camden

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13580 GNB Charitable Foundation known as the Humanity Fund	The development and piloting of Global Noticeboard to homeless clients to evidence the efficacy of the model and enable access to sources of Social Finance	A laudable project to develop a commercial operation that will generate revenue for organisations working to address homelessness. The applicant has very low turnover and City Bridge Trust / UBS would effectively become its sole funders which is not permitted by the Trust's eligibility criteria.	£50,000	TW Newham
13637 Grenfell Housing Association	Funding is requested to mitigate against any shortfall or unaffordable element in the amount required to purchase residential properties for the benefit of our clients	An incomplete application from an organisation seeking grant finance to lower the loan-to-value for a mortgage on 3 properties with 19 bed-spaces valued at £1m. The application does not contain a proper budget or project proposal.	£1	TW Merton
13631 Groundwork London	Building capacity to enhance social investment readiness by establishing robust quality and performance management systems, to improve evidencing the overall impact of revenue generating programmes.	The applicant seeks funding to develop its quality and performance management systems. Whilst the rationale for the proposed work is clear the link to social investment is tangential.	£49,950	TW Lambeth
13548 Haringey Sports Development Trust	To establish a Fitness and wellbeing programme in schools to deal with obesity and Health issues that can be delivered across London.	There is no real evidence of a route from the proposed work to social investment.	£42,936	TW Haringey

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13583 High Trees Community Development Trust	To support High Trees in the implementation of our business plan and development of new products and services to support the sustainability of the organisation.	It is not clear what role social investment might play in the organisation's future and the proposal is not judged to fit sufficiently well with the priorities for Stepping Stones.	£49,460	TW Lambeth
13604 International Debate Education Association UK	IDEA's vision is to fuel the power of persuasion for young people with its weekly World Debate Club programme.	A general capacity building request with no specific link to social investment readiness.	£47,380	TW Camden
13596 Kingston Carers Network	The funding would enable us to renovate our community building to develop an income stream and serve the needs of disabled people and carers.	A capital request (which is outside the scope of Stepping Stones Fund) towards refurbishment of the organisation's new centre.	£50,000	TW Kingston
13538 Law for Life: The Foundation for Public Legal Education	To support a blended pilot and capacity building stage to take our online legal information products and services to market as a 'freemium' model.	The link between the proposed work and social investment is not drawn in any detail.	£50,000	TW Hackney
13610 Livability	To provide support for disabled and disadvantaged people to be in a positive place in their lives and run successful businesses.	The proposed work contains no link to social investment in the immediate or longer-term.	£49,431	TW Greenwich

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13529 London School of Mosaic	To establish the London School of Mosaic and its social mission to make neighbourhoods more attractive and safe.	The link between the proposed work and raising social investment is insufficiently strong.	£48,672	TW Lambeth
13618 Media Trust	To test and pilot our new business model of increasing sustainable income from the media industry.	It is not clear that the applicant is on a journey towards social investment or whether revenue generation through fee income will be sufficient.	£35,000	TW Hammersmith & Fulham
13629 Migrants Resource Centre	To create the infrastructure to support the growth of our fee paying immigration advice service.	The applicant wants to create the infrastructure to support the growth of their fee paying immigration advice service. MRC has already piloted this work and can grow it (the request to Stepping Stones is for funds towards the costs of a Business Development Manager). Although this is well presented there is no role for social investment in the proposed work.	£50,000	TW Westminster
13632 Nubian Life Resource Centre	To enable Nubian Life to safeguard the provision of culturally appropriate services through diversifying the range of services offered for African Caribbean communities.	The link between the proposed work and social investment is not fully articulated.	£30,000	TW Hammersmith & Fulham

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13588 Passage 2000	The running of a conference space social enterprise in our main building	The proposed work does not appear to require any social investment in its future development. Passage 2000 wants to develop a social enterprise venue and, after the pilot period, cover costs from hire receipts.	£40,000	TW Westminster
13598 Peter Bedford Housing Association	To build enterprising capacity across PBHA's "Enterprising People" project, enabling people experiencing vulnerabilities to build their self confidence and skills so they can reach independence.	The role of social investment in the proposed work is insufficiently clear, and it appears possible for the organisation to grow the enterprise services by reinvesting surplus.	£50,000	TW Hackney
13590 Prosper 4 Business CIC	We are asking for £50,000 to employ prisoners inside jails to make products for retail sale - helping them with new skills and into employment.	The bulk of the request (£30k) is for raw materials (i.e. capital) and therefore falls outside the scope of the Stepping Stones Fund. In addition, there is less evidence of market for the product than we would ideally see.	£50,000	TW Lambeth
13558 Protege DNA Ltd	To increase organisational capacity for revenue generation and develop our business model, brand, market positioning and USP as specialist gallery training divergent, disadvantaged young people.	A Brentford-based organisation providing disadvantaged young people with tailored learning opportunities. The applicant currently runs Protégé Gallery as an exhibition-only space, but sees potential to generate revenue from sale of goods. It is unclear whether they'd need investment given the Gallery is already established, and since Protege has a small turnover, debt would represent a significant balance sheet risk. Organic growth might be preferable.	£26,800	TW Richmond

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13628 Rainmaker Foundation	To launch a virtual accelerator programme that builds a foundation of innovation and growth for small charities and social enterprises.	The proposal submitted is very brief and contains no explicit or implicit link to social investment.	£35,000	TW Tower Hamlets
13556 Raw Material Music and Media Education Limited	To free up the CEO to deliver a social investment action plan by putting in place a Head of Operations	Whilst the proposed development plans are clear and sensible there is no real link to social investment or to the aims of the Stepping Stones Fund.	£44,955	TW Lambeth
13612 Ripe Enterprises Limited	Support to grow the impact of the organisation and increase it's fee earning capacity through a sustainable business model.	A charity providing employment and skills services to the local community in and around the Old Kent Road. The organisation faces high demand for services and wishes to produce a Business Development and Growth Plan which will help them approach social investors. However, the proposed costs are expected to be much higher than presented to Stepping Stones and it is unclear why the applicant's next step would be social investment when grant finance appears more suitable.	£45,000	TW Southwark
13611 Royal Courts of Justice Citizens Advice Bureau	To devise an income generation model for Time Together including expansion to supervised contact and extending access to East and West London family courts.	The link between the proposed work and social investment readiness is insufficiently strong, and the lack of involvement from a social finance specialist during the project period also raises questions about the organisation's progress towards investment readiness.	£48,136	TW Westminster

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13591 Safe Ground	The contribution of core costs towards the scaling up, delivery and validation of arts based community programmes to enhance cohesion, engagement, participation and safety.	The route towards social investment is not clear and it does not seem that Stepping Stones is the right programme for it.	£70,000	TW Wandsworth
13627 Safer London Foundation	To develop a training and consultancy trading arm to deliver pan-London services to professionals supporting young people who have experienced violence, vulnerability and exploitation.	The link between the proposed work and social investment is not sufficiently strong and the application is not judged to be fully aligned with the aims of the Stepping Stones Fund.	£49,434	TW Southwark
13606 SPID Theatre Company	A Step Up for SPID will achieve strategic organisational change, improving our resilience, management of Kensal House estate's community rooms and engagement through community activities.	The proposed work contains no link to social investment and is therefore not sufficiently well-aligned with Stepping Stones.	£45,000	TW Kensington & Chelsea
13617 The Brightside Trust	Our request is for a £50k contribution towards the salary and on-costs for a Social Impact Analyst for an 18 month period.	Although social investment is mentioned in the proposal it doesn't seem a strong fit with the proposed work. In addition, the organisation has already had funding for impact analysis from the Social Investment Business' Impact Readiness Fund, so it is unclear what additional benefit Stepping Stones might provide.	£49,998	TW Southwark

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13572 The London Learning Foundation	The project is to formulate a strong proposal on the viability of a vocationally focussed free school/academy in South London	The applicant wants to explore the viability of a vocationally focused free school / academy and, through the grant, produce a report on its feasibility. It's not clear what role, if any social investment would have after the report is available.	£49,400	TW Croydon
13539 The Sustainable Home Survey Company	Test an innovative and cost-efficient model in order to identify fuel poverty at the household level and assess the impacts on health and well-being.	An interesting proposal to use public data to identify households at risk of fuel poverty. However, it is unclear what role, if any, social investment might play in the applicant's future plans.	£49,950	TW Southwark
13585 Timebank	To refine and promote our mentoring model to Social Investors and Clinical Commissioning Groups, to ensure its long-term sustainability through services.	The planned role of social investment is insufficiently clear. The application is similar to a previous, unsuccessful, submission and it is unclear the organisation has made any progress with the project idea since that previous Stepping Stones round.	£47,996	TW Camden
13623 Toucan Employment	To enable us to continue providing our necessary services without the need for recurrent local authority contract funding.	There is no link to social investment in the proposal.	£35,000	TW Southwark

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
13620 UnLtd, the Foundation for Social Entrepreneurs	To move away from grant dependency and to create a robust revenue generating model for UnLtd Ventures	An under-developed proposal with insufficient detail to progress to the next application round.	£50,000	TW Islington
13555 UpRising	To enable One Million Mentors to pilot a revenue model which could self-finance the recruitment and training of a million mentors in the UK.	The route from the proposed work to social investment is unclear. The revenue projection submitted as part of the proposal shows corporate sponsorship but no loan finance. The proposed work includes activities outside of London which Stepping Stones cannot fund.	£50,000	TW Tower Hamlets
13626 Urban Orchard Project Ltd	This funding will develop our capacity to take on social investment, particularly for a future phase of our new juice/cider social enterprise.	The proposal is insufficiently detailed and does not make clear that the work is achievable in the project timeframe.	£50,000	TW Islington
13622 Westminster Drug Project (WDP)	To enable us to employ a Specialist Business Development Officer to assess the feasibility of utilising social investment to finance our "Recovery In Action" programmes.	The project period is only described at a high level and, given the organisation's reserves, self-funding is realistic.	£48,036	TW Camden
<i>Total Stepping Stones (47 items)</i>			£1,886,566	
Grand Totals (47 items)			£1,886,566	

Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Withdrawn & Lapsed applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant, or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to receive this report and note its contents

Main Report

Organisation

Purpose of Request

Withdrawn Applications:

Bell Farm Christian Centre

To undertake alterations to the Centre including the toilets to make the Centre more accessible following the recommendations of the access audit completed in 2015.

- Application withdrawn when the organisation realised it was ineligible at present as it is already in receipt of a grant.

Veterans Aid

We would like to submit an application for a grant towards funding the disabled facilities in our hostel, New Belvedere House.

- Organisation wishes to submit a revised proposal

Carers Support Merton

Support for family carers of people with dementia that improves quality of life for both the carer and the person with dementia.

- Following discussion with your officer, organisation withdrew in order to submit a revised funding proposal.

SSAFA-FH (London City East Division)

To allow SSAFA to provide Older Londoners who have served in the armed forces with a better quality of life and to alleviate hardship.

- Proposal withdrawn so that a revised application can be made.

Poached Creative CIC

Strengthen London's voluntary sector, by providing pro-bono support to help charities and social enterprises improve their communications and make the sector more representative and diverse.

- Following discussion with your officer regarding the organisation's financial position, the applicant wishes to withdraw its proposal and re-submit once two business loans have been repaid.

Tamil Community Housing Association Ltd (Tamil Housing) – Stepping Stones

Set up a Special Purpose Vehicle (SPV) to enable Tamil Housing to pilot a Community Investor crowd funding model for future new build affordable housing.

- Following discussion with your officer the organisation has asked to withdraw its proposal and submit an application in a future round of Stepping Stones.

Lapsed Applications

Youth at Risk

To transform the attitudes and behaviour of young people in Hackney experiencing marginalisation and disengagement, re-engaging them with their community and reducing offending behaviour.

- Lapsed as the organisation failed to respond to requests for information.

Disability Times Trust

To provide a salary for a Community Resettlement Coordinator, working with ex-offenders, especially those with multiple needs, to support their transition back into the community.

- Information necessary to undertake a full assessment did not materialise.

Fruit Fly Collective

To support and increase resilience in children who have a parent diagnosed with cancer, by providing creative interventions, and training key healthcare and school-based professionals.

- Lapsed as information requested did not materialise.

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Variations to grants awarded	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of 4 grants where variations have been agreed by the Chief Grants officer since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Since your last meeting, variations to the grants outlined below have been agreed by the Chief Grants Officer, in line with the revised delegated procedure for the amendment of grants as agreed by your Committee in October 2004.

Merton Home Tutoring Service

In April 2013 a grant of £34,120 was awarded towards ESOL classes for refugees and migrants. Some of the costs supported included room hire for a crèche. After the first year the organisation was not charged for this room so the sum required for year 2 - £2,736 – has been written back.

St Vedast-alias-Foster

£1,000 to commission an access audited was granted in July 2015. The actual cost turned out to be less than that so the balance, £105, has been revoked.

London Borough of Lambeth

LB Lambeth was awarded £100,000 in April 2013 under your “Youth Offer” initiative, on the stipulation that it had to work in conjunction with voluntary sector partners to deliver the programme. Unfortunately one of the selected partners pulled out of the scheme resulting in an underspend of £15,500 and which has now been revoked.

Hillingdon South Society for Mentally Handicapped

This organisation was awarded a capital grant of £100,000 in May 2015 towards the second stage refurbishment costs of its hydrotherapy/swimming pool. The charity trustees have recently confirmed that they are unable to pursue the fundraising needed to raise the balance required, hence the grant has been revoked.

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Report on monitoring visits	Public
Report of: Chief Grants Officer	For Information

Summary

This report introduces reports from monitoring visits to SHARE Community and the HARRP Trust.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

1. You receive monitoring visit reports at each of your meetings. These are in addition to more substantial bi-annual monitoring reports examining patterns of funding and benefit of grants awarded.
2. The reports to this Committee are from visits to SHARE Community and the HARRP Trust. The first award supports an organisation working with people with learning disabilities, assisting them to lead more independent lives. The second award was for employability training for ex-offenders.

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**LEARNING VISIT REPORT
SHARE Community 12056**

<p>1.1 Date of visit:</p> <p>29/03/2016</p>	<p>1.2 Name of visiting Grants Officer:</p> <p>Jack Joslin Becky Green</p>	<p>1.3 People met with:</p> <p>Annie McDowall (CE) Robert Boyce (DepCE) Leanne Wood (HR) Joseph Vitton (Dev Off)</p>
<p>1.4 Programme Area and outcome:</p> <p>Making London More Inclusive\Disabled people actively taking part in the arts or sport</p>		
<p>1.5 Purpose of the award:</p> <p>£130,000 over three years (£43,000; £43,000; £44,000) towards the salaries of a p/t (17.5 hpw) Development Worker and 17.5 hpw of the HR Administrator, plus running costs of the "Go anywhere, do anything" Project.</p>		
<p>MONITORING INFORMATION</p>		
<p>2.1 Project Outcome 1:</p> <p>People with learning difficulties are more confident in accessing mainstream arts, sports and leisure events. They're able to manage social situations, navigate the transport system, and take part on an equal basis.</p> <p>Progress made:</p> <p>We met with project staff, management and 3 of the project beneficiaries in the organisation's new immersive learning space. The project has been very successful so far in recruiting and matching volunteers (social buddies) and beneficiaries for the 'Go anywhere, do anything' project. This year the project has worked with at least 48 people with learning disabilities, helping them to access a range of activities across London. Activities have included: music concerts; bowling; cinema trips; attending a festival; watching England at Wembley; and going to 'Kisstory' club night at the O2. The volunteers are matched to each beneficiary to enable them to access opportunities, navigate the transport system and engage in activities that they may not have been able to access in the past.</p>		
<p>2.2 Project Outcome 2:</p> <p>People with learning difficulties lead normal lives, enjoying what London has to offer at the same times and venues as everyone else, and with the lack of constraints such as getting home early.</p> <p>Progress made:</p> <p>From our discussion with staff it is clear that this project is enabling the beneficiaries to have a range of experiences and enjoy the full potential of what London has to offer. The beneficiaries are engaged throughout the planning of the project and they decide on what activities they would like to do at a monthly steering group. Two of the beneficiaries we met enjoyed their recent trip to a nightclub at the O2 where they got home at 3am. This project is finding ways to facilitate different experiences for its beneficiaries that they would not have been able to access in the past.</p>		

2.3 Project Outcome 3:

People with learning difficulties report feeling fitter and happier as a result of their activities on the project. Where appropriate, people's health can be demonstrated to have improved – e.g. those seeking to lose weight through exercise; people experiencing depression.

Progress made:

Following the meeting, we observed a steering group. The project workers used the immersive learning space as a tool to aid decision making. The space has been recently installed and is a special interactive room with wrap around video and sound. The use of this immersive learning space adds an extra dimension to the steering group meetings and how decisions are made. From observing the steering group in action and talking to the project members it was clear that this work is making a demonstrable difference to its beneficiaries. The project is improving the independence and choice of its members and increasing their engagement in activities.

2.4 Project Outcome 4:

People with learning difficulties are able to follow and develop their interests through buddy relationships with others who share their interest. As a result, they feel valued and benefit from companionship.

Progress made:

The project has 28 Social Buddies on its list of volunteers. Many of these volunteers have come through word of mouth as the project has developed. The Buddies are put through a rigorous training before they can sign up to support on an outing. They usually run one buddy to one beneficiary to ensure that a positive relationship is formed and the beneficiaries can share their interests. From talking to some of the members it was clear that these relationships and experiences were making a significant difference as well as helping to develop independence.

2.5 Project Outcome 5:

Evaluation of the project to promote best practice. The report will be disseminated and shared through the British Institute for Learning Disability and local forums.

Progress made:

The 2 project workers collect monitoring information throughout the year. This will be used in the external evaluation that will take place in the final year of the project.

GRANT OFFICER COMMENTS

Share Community works with disabled people who need extra help and support in order to achieve their potential. Share provides training and employment support for disabled adults, including those with learning disabilities, physical/ sensory impairments, autism and mental health needs. The project you have funded is making a real difference to its beneficiaries and through our conversations with staff, managers and project members it was clear how much added value this work was

offering. The project has been so sought after that they now have waiting lists and have already exceeded the number of beneficiaries they had originally forecast in their application. The project beneficiaries have complete freedom of choice and are involved in decision making at every stage. The staff act as facilitators and have a pro-active attitude to arranging outings. This project has opened London up to its beneficiaries and allowed them to attend a range of cultural, sporting and recreational activities that they may never have been able to access in the past. The use of social buddies has been enabling for the project and allowed the work to expand and thrive. From discussion with the project staff it was clear that the buddies gained as much from the project as the beneficiaries, which has in turn helped the organisation's profile in the local community.

The recent installation of the immersive learning space will add an extra dimension to this project, allowing staff and project members to make decisions at steering groups in an interactive and inclusive space.

It was clear from our visit that the project is delivering over and above its outcomes and it will be interesting to see what observations the external evaluation makes in the final year of your grant. During the meeting we discussed the sustainability of the programme and the organisation is looking at a variety of different options, including approaching corporates, the use of personal budgets and other avenues for funding. A Trust and Fundraising Officer is currently being recruited to assist with this.

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LEARNING VISIT REPORT
The HARRP Trust 12113

<p>1.1 Date of visit:</p> <p style="text-align: center;">31/03/2016</p>	<p>1.2 Name of visiting Grants Officer:</p> <p style="text-align: center;">Joan Millbank</p>	<p>1.3 People met with:</p> <p style="text-align: center;">Michael Buraimoh, Project Director David Dickson, Project Manager</p>
<p>1.4 Programme Area & Outcomes:</p> <p>Resettlement and Rehabilitation of Offenders - More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced</p>		
<p>1.5 Purpose of the award:</p> <p>£109,000 over three years (£31,000; £35,500; £42,500) towards the salary of a full-time Employability Officer and running costs of the 'Work Works' project, conditional on receipt of a reserves policy.</p>		
<p>MONITORING INFORMATION</p>		
<p>2.1 Project Outcome 1:</p> <p>65% of beneficiaries who engage on the project would not re-offend (retention rate). Progress made: Substantial progress has been made. In year one the project engaged with 42 ex-offenders of whom 35 completed the twelve month contact period. Of these only 2 persons were known to have re-offended, which gives a re-offending rate of approximately 6%. This is very low compared to official re-offending rates i.e. two-thirds of ex-offenders re-offending within a year of release ('Proven Re-offending Statistics' Quarterly Bulletin published by the Ministry of Justice 2013). In the first 6 months of year two project figures indicate a re-offending rate of 4%.</p>		
<p>2.2 Project Outcome 2:</p> <p>All beneficiaries will develop or show improved confidence/motivation/employability to progress into employment, training or further education. Progress made: Project monitoring indicates that the confidence and motivation of all participants to date increases as they progress through the project stages. HARRP believe this is because of the holistic nature of the support provided which is tailored to meet each individual's needs and wishes, and now delivered (mainly) on a one-to-one basis. Two specific case-studies and case files were presented which illustrated these assertions.</p>		
<p>2.3 Project Outcome 3:</p> <p>50% of beneficiaries per year will have generally improved their life chances by achieving one or more of additional key needs identified across the 7 nationally recognised pathways to resettlement, including drug/alcohol problems, mental health issues, accommodation issues, rebuilding family/ key support networks, lack of training/qualification etc. Progress made: Examples were shown of the individual action plans which are</p>		

prepared with each participant. Each plan sets out each participant's needs, issues and goals; progress is checked against SMART (specific, measurable, achievable, realistic, and timely) objectives. Each plan also set out and charts progress made on help with housing, drug/alcohol problems, and other issues which are likely to be barriers to successful resettlement. The case-studies discussed at the meeting demonstrated the scope of work undertake and the value of working collaboratively with other agencies e.g. housing providers, social workers, health workers, to address individual need.

2.4 Project Outcome 4:

Service-users will progress into employment: We will aim to progress a minimum of 20% of service users into employment. Of these 50% will remain in employment for at least 13 weeks.

Progress made: At the assessment meeting the project explained that it had kept the 'into employment' projections low to reflect their preference to a long-term-focused intervention rather than quick fixes that are often unsustainable. The cautious approach seems to be working. In year one 3 participants were still in work after 13 weeks with another 4 still within the 13 week period i.e. 20% participants into work. In the first half of year two 2 participants have moved into full time employment and 1 into a fulltime apprenticeship (11% into work to date).

2.5 Project Outcome 5:

We will organise a minimum of one job fair a year and invite employers from our network of socially responsible employers.

Progress made: A job fair was organised in 2015 and another is being organised for June 2016. Contact with employers continues to be an important feature of HARRP's work. Engaged employers include Premier Inn, Fifteen Restaurant, and local authorities.

GRANT OFFICER COMMENTS

The project approach has been developed on the understanding that ex-offenders have multiple and complex needs which are not adequately addressed through the established Work Programme. HARRP provides targeted, focused support and their initial findings highlighted earlier in this report indicates that their approach appears to be working i.e. participants in their Work Works approach have a low recidivism rate.

The charity has not been able to provide some elements of the proposed project. Change in prison policy has made it impossible to continue with the 'pre-release assessment'. No progress has been made on developing a peer support element due to project capacity pressures. In the last year the charity has lost its dedicated office and training room, and is unable to afford similar alternative premises. The charity has also reduced its staff team following the end of funding. In response

HARRP has changed its approach to Work Works, moving away from a mix of individual support and group work to almost entirely one-to-one provision. While they believe the quality of support and impact on the individual ex-offender has improved the delivery approach is more time-intensive and is therefore having a negative impact on the numbers of participants supported. It estimates helping between 40-50 ex-offenders in funding year 2 and 3, rather than 60 in year 2 and 80 in year 3 as originally agreed. It should be noted that the numbers were reduced at the initial assessment meeting to make them more realistic and it is considered reasonable to reduce them further. I have agreed to reducing the annual outputs to 45 while maintain the percentage benefit levels. This is a more realistic figure based on actual performance and will still mean that the charity is delivering good value for money.

Government changes in the delivery of the Work Programme (cessation of commissioned projects and return to direct delivery by the Job Centres) and the transforming reoffending agenda has caused uncertainty within the sector, although many third sector service providers – including HARRP - welcome the change as it believes that provision will be more integrated and more relevant to the complex and specific needs of ex-offenders. HARRP has built strong relationships with its local Job Centres and believe that it is seen – and positioned - as a credible partner. . More referrals are being made from the Job Centres and HARRP runs its ex-offenders disclosure training in the Centres.

HARRP's positive approach and response to changing operating environment is encouraging. It is learning from experience and adapting to changing circumstances while maintaining its mission to improve life chances for ex-offenders and contributing to reducing crime within the wider community.

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Committee	Dated:
The City Bridge Trust Committee	22 nd September 2016
Subject: Events attended	Public
Report of: Chief Grants Officer	For Information

Summary

This report incorporates a schedule of the key meetings and events attended by Members and officers since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

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CITY BRIDGE TRUST

Professional Development Events, Conferences and Seminars Attended 30th June to 5th September 2016

Date	Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
30/06/16	City Bridge Trust	Growing Localities Awards	Chairman; Deputy Chairman; Several Members; Chief Grants Officer; CBT Team Members	Horniman Museum	A well-attended awards event to celebrate all entries on the Growing Localities programme in partnership with Lemos and Crane, for the fourth year. Master Micheal Orr of the Worshipful Company of Glovers gave each winner some hardy gardening gloves as gifts
05/07/16	Lord Mayor's Appeal Charity	Breakfast Seminar	Jack Joslin, Grants Officer	Royal Festival Hall	One of a series of seminars under the <i>Power of Diversity</i> banner. This one focused on building a gender diverse business, with examples of innovative approaches.
13/07/16	London Councils	Grants Committee and AGM	Chairman; Chief Grants Officer	London Councils Offices	The Chairman and the Chief Grants Officer attended the London Councils Grants Committee meeting and the AGM.
13/07/16	Ethical Property Company	Seminar	Tim Wilson, Principal Grants and Social Investment Officer	Vauxhall	Several grant-makers and social investors met to discuss the possibility of a building offering shared workspace to organisations concerned with the social investment market
14/07/16	Association of Charitable Foundations	Board meeting	Tim Wilson, Principal Grants and Social Investment Officer	Kings Cross	Your officer is a trustee of this umbrella organisation for grant-making trusts
15/07/16	Voluntary Action Harrow Co-op	Funding presentation	Ciaran Rafferty, Principal Grants Officer	Harrow	A well-attended event with c.30 local organisations present, to hear about your funding priorities.

21/07/16	City Bridge Trust	Seminar	Edward Lord OBE; Ciaran Rafferty, Principal Grants Officer; other CBT staff	Basinghall Suite, Guildhall	See Progress Report elsewhere in these papers
25/07/16	Heart of the City	Board Meeting	Chairman	Guildhall	The Chairman, as the CBT representative on Heart of the City, attended a Board meeting.
26/07/16	Voluntary Action Lewisham	Funding Presentation	Shegufra Rahman, Grants Officer	Lewisham	A well-attended event with c.20 local organisations present, to hear about your funding priorities.
27/07/16	Living Wage Foundation	Meeting	Jack Joslin, Grants Officer	Whitechapel	Quarterly meeting of the Living Wage Friendly Funder group.
01/08/16	Church of England's Children's Society	Assessment Visit	Chairman; Ciaran Rafferty, Principal Grants Officer	Charity offices, Mount Pleasant	The Chairman accompanied your officer in undertaking an assessment visit to this recent grant applicant. A report recommending funding is elsewhere in your papers.
01/08/16	London Councils	Familiarisation visit	Chairman	London Councils' offices	The Chairman met with London Councils' officers, Nick Lester-Davis and Simon Courage, to learn about their work.
03/08/16	Graeae Theatre Company	2012 Paralympics: legacy, Rio & the future	Julia Mirkin and Jack Joslin, Grants Officers	National Theatre	A panel discussion with Rufus Norris, Mat Fraser, Jenny Sealey, Nicola Miles-Wildin and John Kelly, followed by a drinks reception.
08/08/16	London Funders	Familiarisation visit	Chairman	London Funders' offices	The Chairman met with David Warner, CEO of London Funders, to learn about their work.
11/08/16	Old Vic Theatre	Community production	Chairman	Old Vic Theatre	The Chairman watched a performance of Rise; a community production which you are supporting, at the Old Vic Theatre.

17/08/16	GLA	Familiarisation visit	Chairman	GLA offices	The Chairman met with Amanda Coyle and Sarah Mulley of the GLA, to learn about their work.
02/08/16	Social Finance	Seminar	Tim Wilson, Principal Grants and Social Investment Officer	Great Portland Street	The steering committee meeting of Social Finance's Impact Incubator programme, to which the Trust has contributed.
08/08/16	Race on the Agenda	Seminar	Ciaran Rafferty, Principal Grants Officer	Joseph Rowntree Foundation, Albert Embankment	An event to consider current work targeted at reducing unemployment rates amongst young Black men.
02/09/16	Investing 4 Good	Impact Investing & Finance Training	Shegufta Rahman, Grants Officer	Aldgate East	Social Sector Knowledge Training arranged via On Purpose.

General Events and Receptions
Attended 30th June to 5th September 2016

Date	Organisation	Type of Event	City of London's Representative	Location/ Borough	Summary
30/06/16	The Prince's Trust	London Launch	Chairman; Karina Dostalova; Catherine McGuinness	Basinghall Suite, Guildhall	London Launch of Achieve Programme
30/06/16	Muscular Dystrophy UK	Reception	Ciaran Rafferty, Principal Grants Officer	St James's Palace	An event to mark HRH The Duke of Edinburgh's 50 years as Patron of the charity
01/07/16	London Symphony Orchestra	Concert	Jack Joslin, Grants Officer	St Luke's, Holborn	Attended a concert showcasing the LSO Create project.
08/07/16	The Prince's Trust	Celebration Event	Shegufta Rahman, Grants Officer; Jack Joslin; Grants Officer	Prince's Trust House	Celebration event for the <i>Get Started with the Media Trust</i> project.
13/07/16	Helen Bamber Foundation	Reception	Shegufta Rahman, Grants Officer	Helen Bamber Foundation Office	Summer Open Evening
20/07/16	Discover	Opening	Tim Wilson, Principal Grants and Social Investment Officer	Stratford	The re-opening of Discover, a learning and play centre in East London to which City Bridge Trust contributed funds for access improvements. The Children's Laureate, Chris Riddell, gave a welcome address.
25/07/16	Positive East	Reception	Ciaran Rafferty, Principal Grants Officer	House of Lords	An event to mark the 25 th anniversary of Positive East.
29/07/16	The Prince's Trust	Celebration Event	Chairman; Stewart Goshawk, Chief Executive Officer WSNT	Queen's Park Rangers Football Club	Celebration Event at the end of <i>Get Started with Football</i> programme delivered in partnership with QPR in the Community Trust.
02/08/16	Wilton's Music Hall	Performance	Chairman	Wilton's Music Hall	The Chairman watched a production of Britten in Brooklyn, at Wilton's Music Hall.

01/09/16	Floating Cinema	Screening	Shegufta Rahman, Grants Officer	Kings Cross	Screening of Another Country. The Floating Cinema is part of an arts charity which you are supporting.
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City Philanthropy Events
Attended 30th June to 5th September

Date	Organisation	Type of Event	City Philanthropy Representative	Location/ Borough	Summary
27.6.16	City Philanthropy	Breakfast	Helen Atwood	Canary Wharf	Impact for Breakfast: Modern Day Slavery. A panel and roundtable discussion on the role of business in this space and networking breakfast.
28.6.16	City Philanthropy	Evening focus group event	Cheryl Chapman, Rosie Mitchell-Hudson, Helen Atwood	City of London	City Philanthropy's 1% Bonus Pledge think tank. An evening to hear from City bonus receivers about the possibility of launching a 1% City bonus pledge and exploring the appetite for it.
30.6.16	Centre for Social Justice	Networking	Helen Atwood – City Philanthropy	City of London	Business community CSR networking event with then business Sec of State – Sajid Javid MP
12.7.16	MHA MacIntyre Hudson	Seminar	Helen Atwood – City Philanthropy	City of London	Charity mismanagement – leading lessons from Kids Company
19.7.16	Atos	Networking	Helen Atwood – City Philanthropy	Westminster	Summer drinks reception

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